

**RESOLUTION NO. 5/2019**  
**ON AMENDING THE RULES OF PROCEDURE**  
**OF THE AUDIT AND FINANCE COMMITTEE**  
**OF THE ASSEMBLY OF PARTIES**  
**MEETING OF THE ASSEMBLY OF PARTIES**  
**November 13, 2019**

The Assembly of Parties,

*Recalling* the establishment of the Audit and Finance Committee, pursuant to Article 33 of the Rules of Procedure of the Assembly of Parties of the International Development Law Organization;

*Taking note* of the fact that the Audit and Finance Committee has submitted proposed amendments to its Rules of Procedure;

*Noting* that the Standing Committee has, at its meeting of October 8, 2019, fully endorsed the proposed amendments and has itself proposed additional amendments to the Rules of Procedure of the Audit and Finance Committee;

*Acting consistently* with Article VI(1)(C)(e) of the Agreement for the Establishment of the International Development Law Organization and Article 7 of the Rules of Procedure of the Audit and Finance Committee of the Assembly of Parties;

*Resolves to:*

*Adopt* with immediate effect the amendments to the Rules of Procedure of the Audit and Finance Committee of the Assembly of Parties as set forth in the document AP/2019/8.1 and attached with this resolution.

/ENDS

## ATTACHMENT: Amendments

**A. Membership**

*Article 2 of the Rules of Procedure of the Audit and Finance Committee of the Assembly of Parties is replaced by the following:*

**ARTICLE 2  
Membership**

1. The Audit and Finance Committee is appointed by the Assembly of Parties and shall be composed of five to seven Member Parties chosen from among members of the Assembly of Parties. The Member Parties should select individuals to represent them on the Audit and Finance Committee who have or have access to relevant financial expertise or resource management experience, in particular in or with international organizations.
2. An appointment to the Audit and Finance Committee shall be made for a two-year term that may be renewed.
3. The Assembly of Parties shall appoint a Chair from among the members of the Audit and Finance Committee. To the extent possible, the individual selected to represent the Chair should have experience in or with international organizations and relevant financial expertise. The members of the Audit and Finance Committee shall, at their first meeting of each calendar year, appoint a Vice-Chair from among the members. The Vice-Chair shall assist the Chair in the Chair's functions as set forth in these rules.
4. In the event a member can no longer serve on the Audit and Finance Committee, the Standing Committee may appoint an interim member until the next meeting of the Assembly of Parties.

**B. Meetings**

*In Article 4 ("Meetings") of the Rules of Procedure of the Audit and Finance Committee of the Assembly of Parties, insert a new paragraph 3 as follows and re-number the subsequent paragraphs accordingly:*

3. A quorum for a meeting shall consist of a majority of members of the Audit and Finance Committee. No decision shall be taken at a meeting in the absence of a quorum.

## **C. Decisions**

*After Article 4 of the Rules of Procedure of the Audit and Finance Committee of the Assembly of Parties, insert two new Articles as follows and re-number the subsequent Articles accordingly:*

### **ARTICLE 5 Decisions**

1. Decisions of the Audit and Finance Committee shall be taken by consensus unless a vote is requested by the Chair or by three members.
2. Decisions of the Audit and Finance Committee by voting shall be taken by a simple majority of the members present.
3. If a vote is equally divided, the issue can be presented to the Standing Committee without a recommendation.

### **ARTICLE 6 Decisions Taken in Writing in Lieu of a Meeting**

1. Any member of the Audit and Finance Committee or the Director-General may request that a decision is taken between sessions of the Audit and Finance Committee in writing in lieu of a meeting.
2. Following a specific request by the Chair, the Secretariat shall communicate the proposal of a decision to all the members of the Audit and Finance Committee for their approval or comments within a reasonable period established by the Chair; any comments received within the time limits established shall also be communicated.
3. Decisions of the Audit and Finance Committee between sessions shall be taken by consensus or by a majority of written votes cast provided that a majority of the members of the Audit and Finance Committee cast votes.
4. Decisions may be taken between sessions by consensus through a silence procedure. The Secretariat shall communicate the proposed decision to all the members of the Audit and Finance Committee for their approval within a period established by the Chair of no less than 14 days of communication. If no objection is received within the time limit established by the Chair, the decision shall be deemed to have been adopted by consensus. If an objection is received, the Chair may request that the Secretariat recirculate the decision for a vote.