

**REQUEST FOR QUOTATION**  
**PROCUREMENT OF CONFERENCE ROOM SOUND SYSTEM**  
**RFQ NO. N\_242\_2021\_AFG**

**Date: March 8, 2021**

Dear Sir / Madam,

You are kindly requested to submit your Quotation for **Conference Room Sound System** described in Annex B.

We also request that your Quotation is submitted using the format specifically detailed in Annex C.

Quotations submitted by email must be limited to a maximum of **10MB, virus-free** and no more than two email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

Quotation shall be evaluated based on lowest priced Quotation meeting requirements as per the criteria set in Annex A, point q.

In the event of a discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity), the unit price shall prevail and the total price shall be corrected by IDLO. If the Bidder does not accept the final price based on IDLO's correction of errors, its Quotation will be rejected.

The Bidders shall not vary their prices for any reason after the deadline of the tender and while the Quotation is still valid. At the time of award of Contract, IDLO reserves the right to vary (increase or decrease) the quantity of [goods and/or services], by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

IDLO is not bound to accept any Quotation, nor award a Contract, nor be responsible for any costs associated with a Bidder's preparation and submission of a Quotation, regardless of the outcome or the manner of conducting the selection process.

IDLO encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to IDLO if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

By submitting a Quotation in response to this information, Bidders are confirming acceptance of IDLO's General Terms and Conditions in full and Payment Policy of payment within 30 days after delivery of service on presentation of complete and correct invoice.

This Request for Quotation (RFQ) is comprised of:

Instruction to Bidders	Annex A
Technical Specifications	Annex B
Supplier's Quotation	Annex C
IDLO General Terms and Conditions for the Procurement of Goods or Services and IDLO Supplier Code of Conduct	Annex D

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For any questions/clarifications related to this RFQ please contact IDLO on [afg-tenders@idlo.int](mailto:afg-tenders@idlo.int) and mention **Clarifications RFQ NO. N\_242\_2021\_AFG** in the subject section of your email no later than 48 hours prior to the deadline for submission.

Thank you and we look forward to receiving your quotation.

Sincerely yours,  
International Development Law Organization | IDLO  
Afghanistan Country Office

**Annex A**  
**Instructions to Bidders**

a. Description of requested Conference Sound System	See Annex B
b. Deadline for Quotation	The Quote shall be addressed to IDLO on or before <b>Date: March 17, 2021</b> <b>Time: 15:00 Hours Kabul, Afghanistan</b> local time.
c. General Terms and Conditions	Any bid submission will imply the unconditional acceptance of IDLO General Terms and Conditions for the Procurement of [Goods] and adherence to the Supplier Code of Conduct.
d. Payment Terms	IDLO will conduct the payment within 30 days after satisfactory receipt of all goods and upon submission of the invoice by the Supplier.
e. Conditions for Release of Payment	IDLO Acceptance of [Goods/Services] Form based on full compliance with RFQ requirements
f. Validity of Quotation starting from the Deadline of the Tender	<b>60 days</b>  In exceptional circumstances, IDLO may request the Bidder to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Bidder shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
g. Quotations Submission	All quotations shall be submitted through the following e-mail address: <a href="mailto:afg-tenders@idlo.int">afg-tenders@idlo.int</a>
h. Partial Quotations	<input type="checkbox"/> <del>Not permitted</del> <input checked="" type="checkbox"/> <b>Permitted</b> <b>Bidders may submit Quotations for one or more Lots</b>
i. Place of Delivery	Goods are to be delivered to:  The Baron Kabul, near KIAA/RS Abbey Gate, Hawa Shanasi Road, Khawaja Rawash Kabul, Afghanistan, or any other location within the Kabul city
j. Delivery Terms	<b>Incoterms DDP (Delivery Duty Paid).</b>  Goods will be delivered within 45 calendar days after receipt of PO or contract from IDLO to the address provided under <i>i. Place of Delivery</i> .
k. Customs clearance, if needed, shall be done by:	<input type="checkbox"/> <del>IDLO</del> <input checked="" type="checkbox"/> <b>Supplier</b> <input type="checkbox"/> <del>N/A</del>
l. Currency of Quotation	Quotations shall be nominated exclusively in <b>US Dollars</b> .

	<i>Note: (Local Suppliers must comply with any applicable laws regarding doing business in other currencies)</i>
m. Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> <b>Must be inclusive of VAT and other applicable indirect taxes</b> <input type="checkbox"/> <del>Must be exclusive of VAT and other applicable indirect taxes</del>
n. Preliminary Documents to be Submitted	<input checked="" type="checkbox"/> <b>Annex C duly signed and stamped, and in accordance with the list of requirements in Annex B;</b> <input checked="" type="checkbox"/> <b>A statement whether any import or export licenses are required in respect of the goods to be purchased including any restrictions on the country of origin, use/dual use nature of goods or services, including and disposition to end users;</b> <input checked="" type="checkbox"/> <b>Confirmation that import or export licenses of this nature have been obtained in the past and an expectation of obtaining all the necessary licenses should the quotation be selected;</b> <input checked="" type="checkbox"/> <b>Quality Certificates for the Goods (ISO, etc.);</b> <input checked="" type="checkbox"/> <b>Latest Business Registration Certificate;</b> <input checked="" type="checkbox"/> <b>Latest Internal Revenue Certificate / Tax Clearance;</b> <input checked="" type="checkbox"/> <b>Copy of Valid Passport and NIC for Business License Holder(s)</b> <input checked="" type="checkbox"/> <b>Manufacturer's Authorization of the Company as a Sales Agent (if Supplier is not the manufacturer);</b> <input checked="" type="checkbox"/> <b>Patent Registration Certificates (if any of technologies submitted in the quotation is patented by the Supplier);</b> <input checked="" type="checkbox"/> <b>Product Catalogues/Brochures attesting compliance with Technical Specifications</b> <input type="checkbox"/> Certificate of Exclusive Distributorship in the country (if applicable, and if Supplier is not the manufacturer); <input type="checkbox"/> Complete documentation, information and declaration of any goods classified or may be classified as "Dangerous Goods".
o. Special Packing Requirement	<input checked="" type="checkbox"/> <b>N/A</b> <input type="checkbox"/> <del>Yes</del>
p. After-sales services required, if applicable	<input checked="" type="checkbox"/> <b>Warranty on Parts and Labour as per Annex B Technical Specifications</b> <input type="checkbox"/> <del>Technical Support</del> <input checked="" type="checkbox"/> <b>Provision of Service Unit when pulled out for maintenance/ repair</b> <input type="checkbox"/> <del>Others</del>
q. Evaluation Criteria	Evaluation will be done according to the following order of priorities: <ol style="list-style-type: none"> <li>1. Full submission of Preliminary Documents (as per Annex A, point n.)</li> <li>2. Technical responsiveness</li> <li>3. Comprehensiveness of after-sales services, as per Annex A, point p, if applicable.</li> <li>4. Earliest Delivery Date and short lead Time</li> <li>5. Lowest price</li> </ol>
r. Liquidated Damages	<input type="checkbox"/> <del>N/A</del>



	<p><input checked="" type="checkbox"/> <b>Yes - For late delivery of Goods, IDLO shall be entitled to claim liquidated damages from the Contractor in accordance with Article 23 of the General Terms and Conditions.</b></p> <p><b>Liquidated damages for inferior quality or non-conformance of specifications of Goods will be assessed on a case-by-case basis in accordance with the severity of the problem as determined solely by IDLO. The application of this liquidated damages provision shall not relieve the Contractor of its obligations or liabilities pursuant to this Contract.</b></p>
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**ANNEX B  
TECHNICAL SPECIFICATIONS**

**Specifications for Goods**

Lots	Item Name	Specification	Unit measure	Quantity
Lot 1	1.1: Logitech Group for small video conference call solution	<p><b>Camera:</b> Smooth motorized pan, tilt and zoom controlled from remote or console Pan +/- 90°, Tilt +35° / -45°, 10x lossless HD zoom, Field of View: Diagonal: 90°, Horizontal: 82.1°, Vertical: 52.2°, Full HD 1080p 30fps, H.264 UVC 1.5 with Scalable Video Coding (SVC) Autofocus, 5 camera presets, Far-end control (PTZ) of conference Cam product (with supported services), Kensington security slot Video mute/unmute LED indicator, Standard tripod thread</p> <p><b>Remote Control:</b> Camera, speakerphone, and call control, 5 camera presets, Docks on speakerphone, IR 8.5 m/28-foot range, CR2032 battery (included)</p> <p><b>Speaker:</b> Full-duplex performance, Acoustic echo cancellation, Noise reduction technology, Ultra-wideband audio, Pairs with mobile devices via <i>Bluetooth</i> and NFC, LCD for caller ID, call duration and other functional response, LEDs for speakerphone streaming, mute, hold, and <i>Bluetooth</i>, Tactile buttons for call answer/end, volume and mute, <i>Bluetooth</i>, and camera controls, 5 camera presets for pan, tilt, and zoom settings, Kensington security slot</p> <p><b>Microphones:</b> Pickup range: 6m / 20 ft, Pickup range with expansion mics: 8.5 m / 28 ft Four omnidirectional, beamforming microphones, Frequency response: 100Hz – 11KHz, Sensitivity: -28dB +/-3Db, Distortion: &lt;5% from 200Hz ,</p> <p><b>Hub/Cables/Power:</b> Central Hub connects and powers all components, Under-table mounting adhesive included One cable to camera: 5 m / 16 ft, One cable to speakerphone: 5 m /16 ft, Extended cables available</p>	Set	1



		<p>(10 m and 15 m), One USB cable for connection to PC/Mac (2 m / 6.6 ft) AC Power adapter with regional plugs, Power cable (3 m / 9.8 ft)</p> <p><b>Mount:</b> Dual-purpose bracket works for both wall mounting and tabletop elevation</p> <p><b>Compatibility and Certifications:</b></p> <p>Plug-and-play USB connectivity, Certified for Skype for Business and ready for Teams Zoom Certified, Fuze Certified, Compatible with Google Meet Microsoft Cortana®, Cisco Jabber, Compatible with BlueJeans, BroadSoft, GoToMeeting, Vidyo, and other video conferencing, recording, and broadcasting applications that support USB cameras,</p> <p><b>Warranty Period:</b> 2 Years</p>		
Lot 1	<p><b>1.2: Logitech RALLY Conference Call Item. (Recommended for 25 Seats)</b></p>	<p><b>Camera:</b> Ultra-HD imaging system supports: 4K, 1440p, 1080p, 900p, 720p, and SD at 30fps, 1080p, 720p at 30fps and 60 fps, Smooth motorized pan, tilt and zoom , Pan: ±90° , Tilt: +50° / -90° , 15x HD zoom , Field of View: Diagonal: 90° ,Horizontal: 82.1° , Vertical: 52.2, Autofocus , 3 camera presets , Kensington security slot , Video mute/unmute LED indicator , Standard tripod thread ,Lens parks at -90° in sleep mode for assured privacy.</p> <p><b>RALLY MIC POD:</b> Pickup range: 15 ft / 4.5m diameter, Four omnidirectional microphones forming eight acoustic beams, AEC (Acoustic Echo Cancellation), VAD (Voice Activity Detector), Background noise suppression, Mute button with LED status indicator, Captive 9.6 ft (2.95m) 12-pin cable, Daisy chain up to 7 Rally Mic Pods, Frequency response: 90Hz – 16kHz, Sensitivity: &gt;-27dB +/-1dB @ 1Pa, Microphone data rate: 48 kHz, Recommended # of participants: Rally (one Mic Pod): 10, Rally Plus (two Mic Pods): 16, Additional Participants per Mic Pod: 6, Recommended participants for Rally with 7 Mic Pods: 46</p> <p><b>Rally Speaker:</b> High-performance 3" (76mm) driver with rare-earth magnet Patent-pending suspension system eliminates vibration-induced camera shake and audio</p>	Set	1

		<p>interference</p> <p>Mini XLR cable connects to Rally Display Hub for both signal and power</p> <p>Speaker volume 95dB SPL @1W, 100dB SPL @7.5W, both +/-2dB at ½ meter</p> <p>Sensitivity: 95+/-2dB SPL at ½ meter</p> <p>Distortion: 200Hz–300Hz &lt; 2.5%, 300Hz–10kHz &lt; 1%@7.5W</p> <p>Speaker sampling rate: 48 kHz</p> <p><b>RALLY TABLE HUB:</b></p> <p>Single CAT6A cable connection to Rally Display Hub (16.4 ft / 5m cable included, supports customer-supplied cables up to 164 ft (50 m)</p> <p>Active speaker detection: analyzes audio from up to 7 Mic Pods and 56 beams every 8ms</p> <p>12 Pin connector for Rally Mic Pod, HDMI Type A passthrough to Display Hub (x2), USB Type C, USB Type A (reserved for future capability), USB Type B (connects to meeting room computer), RJ45 (reserved for future capability) Power input</p> <p><b>RALLY DISPLAY HUB:</b></p> <p>HDMI Type A (x2) (connects to displays), USB C (connects to Rally Camera), USB Type B (connects to meeting room computer)</p> <p>RJ45 (connects to Table Hub), Mini XLR (x2), Powers one or two Rally Speakers, Power input</p> <p><b>REMOTE CONTROL:</b> RF remote control (line of sight not required), CR2032 batteries (included)</p> <p><b>CABLES / POWER:</b> Camera to Display Hub 6.5 ft (2m), USB 3.1 Type C to USB Type C 3.1, Conference Room Computer to Display or Table Hub 6.5 ft (2m) USB 3.1 Type A to USB Type B, Display Hub to Table Hub 16.4 ft (5m) CAT6A Ethernet cable (supports customer-supplied cables up to 164 ft (50 m), Display Hub to Speaker (x2) 9.6 ft (2.95m) Mini XLR (supports customer-supplied extension cables up to 9.8 ft (3m), Conference Room Computer to Displays (x2) 6.5 ft (2m) HDMI A, Mic Pod 9.6 ft (2.95m): Hardwired with 12 pin connector, Power Outlets to Power Supplies (x2),3.2 ft (1m),Power Supplies to Table Hub / Display Hub (x2) 4.9 ft (1.5m)</p>		
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		<p><b>AVAILABLE ACCESSORIES:</b> RALLY MOUNTING KIT, Rally Mounting Kit with cable retainers (x2) and mounting brackets for camera, speakers (x2), and hubs (x2), RALLY MIC POD, Deploy up to 7 Rally Mic Pods for greater audio coverage in larger rooms, RALLY MIC POD HUB, Connect 1-3 Rally Mic Pods (or additional hubs) for placement flexibility and under-table cabling, RALLY SPEAKER Add a second Rally Speaker for larger rooms</p> <p><b>COMPATIBILITY AND CERTIFICATIONS:</b> Plug-and-play USB connectivity, Certified for Skype for Business and ready for Teams , Zoom Certified, Fuze Certified , Certified for Google Hangouts Meet Hardware , Microsoft Cortana® certified , Cisco Jabber® and WebEr Compatible, Compatible with Blue Jeans, BroadSoft, GoToMeeting, Video, and other video conferencing, recording, and broadcasting applications that support USB cameras</p> <div style="display: flex; justify-content: space-around;"> <div data-bbox="566 694 1077 1038"> <p>Rally Plus</p> <p>90°</p> <p>UP TO 16 SEATS</p> </div> <div data-bbox="1122 683 1688 1046"> </div> </div> <p><b>Warranty Period:</b> 2 Years</p> <p>For 25 SEATs are required.</p>		
	<p><b>1.3: Extra Microphone for Rally</b></p>	<p>Extra MIC Rally for recommended 25 Seats.</p>	<p>Pcs</p>	<p>4</p>

Lot 2	<p><b>2.1: Original Super SMART TV 75 Inch +Wall Bracket</b></p>	<p><b>DISPLAY &amp; PICTURE QUALITY:</b> Screen Type (OLED/LED) LED/LCD Screen size (Inch/cm) 75" (189cm)</p> <p>Resolution 3840 x 2160, Field Refresh Rate (Hz) 200, HDR - High Dynamic Range: Yes, Dolby Vision: Yes, Wide Colour Gamut: Yes (ColourPrime), Processor:Quad-Core, Backlight Type: LED, Local Dimming: Yes, ULTRA Luminance: Yes, Screen Design: Flat, Picture Modes: 11 (Vivid, Standard, APS, Cinema)</p> <p><b>Effect, Dolby Vision, ISF Bright Room, ISF Dark Room:</b> Colour Bit Depth: 10-bit Processing, Dynamic Colour Enhancer: Yes, 3D: Yes (FPR), 3D Glasses: Yes (2), Tuner: MPEG-2/4 DVB-T2 (Single), Resolution Upscaling: Yes</p> <p><b>CONVENIENCE FEATURES:</b> Magic Remote:Yes, Voice Commands: Yes, EPG (SI - 8 days): Yes, User Guide (Built-in): Yes, Time Machine Compatible (HDD Recording):Yes, Additional Remote:Yes, Universal Remote Feature: Yes. USB Video Playback Formats</p> <p>USB Music Playback Formats: MP3/WAV/OGG/WMA, USB Photo Playback Formats: JPEG/PNG/BMP Simplink (HDMI-CEC):Yes</p> <p><b>Warranty: 1 Year</b></p>		Set	1
	<p><b>2.2: Original Super SMART TV 43 Inch + Wall Bracket</b></p>	<p><b>FEATURES:</b> Smart TV Operating System: webOS 3.0, Wi-Fi Built-In: Yes (802.11.ac), 4K UHD Streaming: Yes, Web Browser: Yes, FreeviewPlus (HbbTV): Yes, Netflix: Yes, Netflix Recommended TV: Yes, My Channels: Yes</p> <p><b>SMART SHARE:</b> Network File Browser: Yes,Miracast: Yes, Intel® Wireless Display (WiFi): Yes, Smartphone Remote App: Yes</p> <p><b>AUDIO FEATURES:</b> Audio Output: 60W, harman/kardon® Design: Yes, Sound Channels: 2.0ch, Audio Decoder: MP3/WAV/OGG/WMA/AC3/EAC3 /HE-AAC/AAC/MP2/PCM/DTS/DTS-HD, Surround Mode: ULTRA Surround, Sound Modes: 6 (Standard,</p>			

		<p>Cinema, Clear Voice III, Soccer, Music, Game), Magic Sound Tuning: Yes, Smart Sound Mode: Yes, Sound Sync Wireless (Bluetooth): Yes, Audio Return Channel (ARC): Yes</p> <p><b>CONNECTIONS:</b> HDMI 2.0a Input: Yes (3), USB 3.0 Input: Yes (1), USB 2.0 Input: Yes (2), RF Antenna Input: Yes (1), Component/Composite Input: Yes (Phone Jack Type - Shared Audio), Headphone (3.5mm) Output: Yes (1), Digital (Optical) Audio Output: Yes (1), LAN Port: Yes (1)</p> <p><b>DIMENSIONS / REGULATORY:</b> W x H x D with stand: 1681mm x 1021mm x 341mm, W x H x D without stand: 1681mm x 959mm x 56mm, Weight with stand: 50.3kg, Weight without stand: 46.8kg, VESA size: 600 x 400, Energy Star Rating: 6 Stars, EAN: 8806087617986,</p> <p><b>Warranty: 1 Year.</b></p>		
	<p><b>2.3: Logitech Wireless Mouse and Keyboard Palm</b></p>	<p><b>Wireless Mouse and Keyboard Palm</b></p>	Pcs	2

### Specifications for After-Sale Service for Goods

Lots	Description
Lot 1.1	2-Years Warranty on Parts and Labour
Lot 1.2	2-Years Warranty on Parts and Labour
Lot 2.1	1-Year Warranty on Parts and Labour
Lot 2.2	1-Year Warranty on Parts and Labour

**ANNEX C  
SUPPLIER'S QUOTATION**

**(This Form must be submitted using the Supplier's Official Letterhead/Stationery in the format specified below)**

We, the undersigned, hereby accept the IDLO's General Terms and Conditions in full and Payment Policy of payment within 30 days after delivery of goods/service on presentation of complete and correct invoice. We hereby offer to supply the items listed below in conformity with the specification and requirements of IDLO as per **RFQ NO. N\_242\_2021\_AFG**.

<b>Company Name</b>	
<b>Company Full Address</b>	
<b>Date</b>	
<b>Signature</b>	
<b>Stamp</b>	
<b>Contact Person</b>	
<b>Telephone number</b>	
<b>Email address</b>	

**Table 1: Offer to Supply Goods / Services Compliant with Technical Specifications and Requirements**

<b>Lots</b>	<b>Item</b>	<b>Description</b>	<b>Unit measure</b>	<b>Quantity</b>	<b>Unit rate in USD</b>	<b>Total amount in USD</b>
<b>Lot 1</b>	<b>1.1: Group for small video conference call solution</b>	Refer to Annex B. Technical Specifications	Set	1		
	<b>1.2: Logitech RALLY Conference Call Item</b>	Refer to Annex B. Technical Specifications	Set	1		

	<b>1.3: Extra Microphone for Rally</b>	Refer to Annex B. Technical Specifications	Pcs	4		
<b>Lot.2</b>	<b>2.1: Original Super SMART TV 75 Inch + Wall Bracket</b>	Refer to Annex B. Technical Specifications	Set	1		
	<b>2.2: Original Super SMART TV 43 Inch + Wall Bracket</b>	Refer to Annex B. Technical Specifications	Set	1		
	<b>2.3: Logitech wireless mouse and Keyboard Palm</b>	Refer to Annex B. Technical Specifications	Pcs	2		
<b>Sub-total</b>						
<b>Taxes (if applicable)</b>						
<b>Total amount including taxes</b>						

**Table 2: Offer for After-Sale Services and Other Conditions**

Other Information	Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Lead Time			
Warranty and After-Sales Requirements			
a) Lot 1.1 – 2-Years Warranty on Parts and Labour			
b) Lot 1.2 - 2-Years Warranty on Parts and Labour			
c) Lot 2.1 – 1-Year Warranty on Parts and Labour			
d) Lot 2.2 - 1-Year Warranty on Parts and Labour			

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**ANNEX D**  
**IDLO GENERAL TERMS AND CONDITIONS FOR THE PROCUREMENT OF GOODS**  
**AND**  
**IDLO SUPPLIER CODE OF CONDUCT**

Any quote submission will imply the unconditional acceptance of IDLO General Terms and Conditions for Goods and adherence to the Supplier Code of Conduct.

The documents are available on IDLO Procurement Website:

[https://www.idlo.int/sites/default/files/documents/general terms and conditions for goods august 2020.pdf](https://www.idlo.int/sites/default/files/documents/general%20terms%20and%20conditions%20for%20goods%20aug%202020.pdf)

[https://www.idlo.int/sites/default/files/documents/general terms and conditions for services august 2020.pdf](https://www.idlo.int/sites/default/files/documents/general%20terms%20and%20conditions%20for%20services%20august%202020.pdf)

<https://www.idlo.int/sites/default/files/documents/idlo-supplier-code-of-conduct.pdf>