
MINUTES OF BID CONFERENCE
ITB N 067 A 2022 SOM

Ref: INVITATION TO BID: PREFABRICATED OFFICE CONSTRUCTION SERVICES INSIDE MIA SOMALIA.

Date of Bid Conference: 11th May 2022 at 2.00-2:30 pm.

VENUE: Online

IN ATTENDANCE

IDLO:

- Ahmed Gedi Ismail Procurement Specialist, Somalia
- Jibril Farah Sheikh Operation Manager, Somalia
- Said Ahmed, Field Program Manager, Somalia
- Khalid Abdulkadir, Program Coordinator, Somalia

FINANCIAL REPORTING CENTER:

- Eng. Nasro Agil

PROSPECTIVE BIDDERS

1. Daljir Trading and General Services
2. Blue Engineering and Transport Co
3. Deeqa Construction
4. Sam Logistics and General Service company
5. Scandinavian Trading and Contracting
6. Darmaan Construction & General Service
7. Al-Mabruk General trading and Construction Company
8. SOMECCO Engineering and Construction Company
9. Worldsom Construction management and logistical solution Ltd

Purpose: In accordance with the information in the ITB instructions to bidders on “bidder conference”, the purpose of the conference call was to clarify issues and to answer questions from bidders on any matter that is directly or indirectly related to the tender preparation, submission, conditions, specifications, Bill of quantities and implementation of the works.

OPENING BRIEF

Welcome of Participants: Mr. Ahmed Gedi, Procurement Specialist opened the meeting on behalf of IDLO Somalia and provided an overview of the processes and also highlighted to the vendors to submit all the mandatory documents in order to meet the preliminary, technical & financial evaluation requirements of the ITB.

Conditions of ITB: All bidders were highly encouraged to carefully read the General Terms and Special Conditions of the ITB with all related attached documents.

General clarification: Engineer Nasri made a brief introduction to the project and provided the technical specifications and construction instructions highlighted in the bid documents followed by a questions and answer session. The below refers;

a. Approval of materials before use: The vendor should provide IDLO Engineers with a sample of the materials, fittings, and fixtures that are to be used in the construction works before they are brought to the site and utilized in the project works. Emphasis was made on the removal of any substandard and unapproved works from the site by the contractors immediately upon notification. Also, bidders were strongly advised that no compromises will be made on the quality and workmanship of works.

b. Question by bidders:

Questions raised during the Prebid conference call	Clarifications
<p>Q.1. The Bid validity as per the ITB is 90 days. In case the cost of construction materials has increased because of volatile market factors and global crises Will IDLO consider this cost increment?</p>	<p>A.1. The 90 days validity and other requirements are in accordance with IDLO procurement policies and procedures. The 90-day validity is non-negotiable and bidders must ensure to provide their best rates in their final bids. IDLO will ensure that the bidding process is completed in a timely fashion. Any revisions before, during or after the bidding stage will follow the same policies and the causal factors mentioned in the question will be reviewed accordingly.</p>
<p>Q.2. In terms of Payment, does IDLO pay a percentage of satisfactory completion of work?</p>	<p>A.2. No, IDLO does pay any percentage of service work, and for the issue of payment, IDLO will have a clear payment schedule with the successful bidder.</p> <ul style="list-style-type: none"> • 95% of the contract value will be paid after completion and site handover and upon certification by the IDLO supervising engineer. • 5% of the contract value will be withheld for 6 months as part of the Defect and Liability Period.
<p>Q.3. Is site visit compulsory?</p>	<p>A.3. No, it is not mandatory. However, being an integral part of the bid process, bidders are encouraged to visit the site to understand the ground conditions since . bidders may see something which is not visible or understandable on paper in the ITB documents. Also, the bidder should know the nature of the expected work in order to avoid exaggerating or</p>

	underestimating their priced Bill of Quantity (BOQ).
Q.4. Is the engineer available all the time during the work implementation and works closely with the contractor , and can they ask if they need clarification?	A.4 Yes, the site engineer will be available and will support if any need arises
Q.5 Would you tell us where IDLO posted the tender via the website or if IDLO normally uses it for pre-qualification companies?	A.5 IDLO has a tender page and will always advertise the tender through IDLO Tender page and Somali Jobs net.
Q.6 Please clarify whether you will need a typical construction or a prefabricated method of work since the design of the Plan Section Elevation drawing does not categorize a Prefabricated Office Building Construction and that falls on a typical building construction method only. As understood, a prefabricated office building is made from parts that are being imported/purchased from an outside source, made ready, transported to the site, and then quickly put together at the place where the structure will be built	A.6 The Engineer clarified that is an oversight and a revised BOQ with the prefab material specifications will be sent to the bidders the next day.
Q.7 Would you tell us if there is a separate drawing available for the mechanical and electrical works.	A.7 The IDLO Engineer clarified that the electrical and mechanical details are specified in the BOQ and as such, there is very little utility in having these separate drawings.

Conclusion: Before closing the meeting, Mr. Said Ahmed suggested to send by email in case if may have any questions to clarify.

Finally, Mr. Ahmed Gedi thanked all participants for participating in the bidder conference