

**INTERNATIONAL DEVELOPMENT LAW ORGANIZATION
INVITATION TO BID**

Reference: ITB No. N_36_2021_SOM	Date: 23 March 2021
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Dear Sir/Madam,

The International Development Law Organization (IDLO) kindly invites your Company/Organization to submit a Bid for **ICT Equipment**. The full requirement is described in Annex C.

We also request that your Bid is submitted using the format specifically detailed in Annex D, E and F.

Bids submitted by email must be limited to a maximum of **10MB**, virus-free and no more than two email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

Bids shall be evaluated based on the criteria set in Annex B.

IDLO is not bound to accept any Bid, nor award a Contract, nor be responsible for any costs associated with a Bidder's preparation and submission of a Bid, regardless of the outcome or the manner of conducting the selection process.

IDLO encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to IDLO if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this Invitation to Bid (ITB).

By submitting a Bid in response to this information, Bidders are confirming acceptance of IDLO General Terms and Conditions for the Procurement of Goods or Services and IDLO Supplier Code of Conduct in full and; Payment Policy where payment is made within 30 days after delivery of service on presentation of complete and correct invoice.

This ITB consists of the following Annexes. Please be guided by these in preparing your Bid:

a.	Instructions to Bidders	Annex A
b.	Preliminary Screening Criteria	Annex B
c.	Terms of Reference (TOR)	Annex C
d.	Bid Submission Form	Annex D
e.	Bidder Information Form	Annex E
f.	Price Schedule	Annex F
g.	IDLO Special Conditions of Contract	Annex G
h.	IDLO General Terms and Conditions for the Procurement of Goods or Services and IDLO Supplier Code of Conduct	Annex H

For any questions/clarifications related to this ITB before Deadline for Submissions of Bid, please contact IDLO on tenders@idlo.int and mention **Clarification ITB NO. N_36_2021_SOM** in the subject section of your email.

Deadline for Submission of Proposals: On or before

Date: April 7, 2021

Time: 15:00 hours Rome, Italy local time.

Thank you and we look forward to receiving your Bid.

Sincerely yours,

International Development Law Organization | IDLOs
Somalia Country Office

**ANNEX A
INSTRUCTIONS TO BIDDERS**

1. General Considerations	In preparing the Bid, the Bidder is expected to examine the ITB in detail. Material deficiencies in providing the information requested in the ITB may result in rejection of the Bid. The Bidder will not be permitted to take advantage of any errors or omissions in the ITB. Should such errors or omissions be discovered, the Bidder must notify IDLO.
2. Cost of the Bid	The Bidder shall bear all costs associated with the preparation and submission of the Bid. IDLO will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the solicitation.
3. Currency of Bid	Bids shall be nominated exclusively in United States Dollars <i>Note: Local Suppliers must comply with any applicable laws regarding doing business in other currencies</i>
4. Language of the Bid	The Bid and all correspondences and documents relating to the Bid exchanged by the Bidder and IDLO shall be written in the English language.
5. Delivery Term and Place	Incoterms Delivery at Place (DAP) including Customs Clearance to Locations mentioned below. Goods will be delivered within 6 weeks after receipt of PO or contract from IDLO to the following locations: <ol style="list-style-type: none"> 1. Ministry of Interior, Federal Affairs and Democratization Garowe Puntland, Upper Hill Road, Garowe 2. Badhan Local Government Puntland, Street No 5 Badhan city. Sanaag Region 3. Bossaso Local Government Puntland, Red Sea Netco Road, Bossaso 4. National Commission for Refugees and IDPs (NCRI), Km 5, Zobe
6. Deadline for Submissions of Bids	The Bid shall be addressed to IDLO on or before ; Date: April 7, 2021 Time: 15:00 hours Rome, Italy local time. <i>Note: Proposals submitted by email must be limited to a maximum of 10MB, virus-free and no more than two email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.</i>
7. Documents comprising the Bid	The Bid shall comprise the following components: <ol style="list-style-type: none"> 1. Bid Submission Form (see Annex D); 2. Bidder Information Form (see Annex E) 3. Price Schedule (Annex F)
8. Contents of solicitation documents	The Bidder is expected to examine all corresponding instructions, forms, terms and specifications contained in the Solicitation Documents. Failure to comply with these documents will be at the Bidder's risk and will affect the evaluation of the Bid.

<p>9. Clarification of solicitation documents</p>	<p>A prospective Bidder requiring any clarification on this ITB may contact IDLO by email on tenders@idlo.int no later than 72 hours prior to the deadline for submission of Bids.</p> <p>The requests for clarification will have “Request for clarifications for ITB No. N_36_2021_SOM” mentioned in the subject.</p> <p>Written copies of the organization's response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective Bidders that have received the Solicitation Documents or posted on IDLO website.</p> <p>Any delay in IDLO's response shall not be used as a reason for extending the deadline for submission, unless IDLO determines that such an extension is necessary and communicates a new deadline to all the Bidders.</p>
<p>10. Amendments of solicitation documents</p>	<p>At any time prior to the deadline for submission of Bids IDLO may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Solicitation Documents by amendment.</p> <p>All prospective Bidders that have received the Solicitation Documents will be notified in writing of all amendments to the Solicitation Documents.</p> <p>In order to afford prospective Bidders reasonable time for taking the amendments into account and preparing their offers, the procuring IDLO entity may, at its discretion, extend the deadline for the submission of Bids.</p>
<p>11. Format, signing sealing, marking and submission of Bids</p>	<p>The Bid shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. The latter authorization shall be indicated by written power-of-attorney accompanying the Bid.</p> <p>The Bid must be submitted using the format specifically detailed in Annex D, E and F.</p> <p>A Bid shall contain no interlineations, erasures, or overwriting except, as necessary to correct errors made by the Bidder, in which case such corrections shall be initialled by the person or persons signing the Bid.</p>
<p>12. Joint Venture, Consortium, or Association</p>	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between IDLO and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture.</p>

	<p>After the Deadline for Submission of Bid, the lead entity identified to represent the JV, Consortium or Association shall not be altered without the prior written consent of IDLO.</p> <p>The lead entity and the member entities of the JV, Consortium or Association shall abide by the requirement outlined in the following section in respect of submitting only one bid.</p> <p>The description of the organization of the IV, Consortium or Association must clearly define the expected role of each of the entity in the joint venture in delivering the requirements of the RFP, both in the Bid and the JV, Consortium or Association Agreement. All entities that comprise the JV, Consortium or Association shall be subject to the eligibility and qualification assessment by IDLO.</p> <p>A JV, Consortium or Association in presenting its track record and experience should clearly differentiate between:</p> <ol style="list-style-type: none"> a) Those that were undertaken together by the JV, Consortium or Association; and b) Those that were undertaken by the individual entities of the JV, Consortium or Association. <p>Previous contracts completed by individual experts working privately but who are permanently or were temporarily associated with any of the member firms cannot be claimed as the experience of the JV, Consortium or Association or those of its members, but should only be claimed by the individual experts themselves in their presentation of their individual credentials.</p> <p>JV, Consortium or Associations are encouraged for high value, multi-sectoral requirements when the spectrum of expertise and resources required may not be available within one firm.</p> <p>The description of the organization of the JV, Consortium or Association must clearly define the expected role of each of the entity in the joint venture in delivering the requirements of the RFP, both in the Bid and the JV, Consortium or Association Agreement. All entities that comprise the JV, Consortium or Association shall be subject to the eligibility and qualification assessment by IDLO.</p>
13. Only One Bid	<p>The Bidder (including the individual members of any Joint Venture) shall submit only one Bid, either in its own name or as part of a Joint Venture.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <ul style="list-style-type: none"> • they have at least one controlling partner, director or shareholder in common; or • any one of them receive or have received any direct or indirect subsidy from the other/s; or • they have the same legal representative for purposes of this ITB; or

	<ul style="list-style-type: none"> • they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this ITB process; • they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; • or some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this ITB process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
14. Late Bids	Any Bid received by IDLO after the deadline for submission of Bids, pursuant to clause <i>Deadline for the submission of Bid</i> , will be rejected and sent back unopened or destroyed unopened if the return cannot be secured unless the Bid was sent by email but was not properly received due to issues in IDLO mailing system.
15. Validity Period of Bids	All Bids will be valid for 90 days from the deadline for submission of Bids. In exceptional circumstances IDLO may request the Bidders to extend the validity of the Bid beyond what has been initially indicated in this ITB. The Bidders shall be invited to confirm the extension in writing, without any modification whatsoever on the Bid. The Bidders may choose not to extend the validity period of the Bid upon request of IDLO.
16. Modification and withdrawal of Bids	<p>The Bidder may modify/withdraw its Bid after the Bid's submission, provided that written notice of the withdrawal is received by IDLO prior to the deadline prescribed for submission of Bids.</p> <p>The Bidder's modification/withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of clause <i>Deadline for Submission of Bids</i>.</p> <p>No Bid may be modified nor withdrawn after the deadline for submission of Bids.</p> <p>No Bid may be modified/withdrawn in the Interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder in the Bid Submission Form.</p>
17. Amendment of the Bid	<p>At any time prior to the deadline of Bid submission, IDLO may for any reason, such as in response to a clarification requested by a Bidder, modify the ITB in the form of an amendment to the ITB. Amendments will be made available to all prospective bidders.</p> <p>If the amendment is substantial, IDLO may extend the Deadline for submission of bid to give the Bidders reasonable time to incorporate the amendment into their Bids.</p>
18. Bidders' conference	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes
19. Right to accept, reject, or render non-	IDLO reserves the right to accept or reject any Bid, to render any or all of the Bids as non-responsive, and to annul the solicitation

responsive any or all Bids	process and to reject all Bids at any time prior to award of contract, without incurring any liability, or obligation to inform the affected Bidder(s) of the grounds for IDLO's action. Furthermore, IDLO shall not be obliged to award the contract to the lowest priced offer.
20. Clarification of Bids	To assist in the examination, evaluation and comparison of Bids, IDLO may at its discretion ask the Bidder for clarification of its Bid. The request for clarification and the response shall be in writing and no change in price or substance of the Bid shall be sought, offered or permitted.
21. Evaluation of Eligibility and Qualification	In general terms, Bidders that meet the following criteria may be considered qualified: <ul style="list-style-type: none"> a) They are not included in IDLO Sanctions lists (EU, US, UN); b) They have a good financial standing and have access to adequate financial resources to perform the contract and all existing commercial commitments, c) They have the necessary similar experience, technical expertise, production capacity where applicable, quality certifications, quality assurance procedures and other resources applicable to the provision of the services required; d) They are able to comply fully with IDLO General Terms and Conditions of Contract and IDLO Supplier Code of Conduct; e) They do not have a consistent history of court/arbitral award decisions against the Bidder; and f) They have a record of timely and satisfactory performance with their clients.
22. Price variation	Bidders shall not vary their prices for any reason after the deadline of the tender and while the Bid is still valid.
23. Preliminary Screening	IDLO will screen the Bids' Annex D and E to determine whether they are complete, whether the documents have been properly signed, and whether the Bid is generally in order.
24. Correction of errors	In the event of a discrepancy between the unit price and the total price, the unit price shall prevail and the total price shall be corrected by IDLO. If the Bidder does not accept the final price based on IDLO's correction of errors, its Bid will be rejected.
25. Due Diligence	IDLO reserves the right to undertake a due diligence exercise aimed at determining to its satisfaction, the validity of the information provided by the Bidder. Such exercise shall be fully documented and may include, but need not be limited to, all or any combination of the following: <ul style="list-style-type: none"> a) Verification of accuracy, correctness and authenticity of information provided by the Bidder; b) Validation of extent of compliance to the ITB requirements and evaluation criteria based on what has so far been found by the evaluation team; c) Inquiry and reference checking with Government entities with jurisdiction on the Bidder, or with previous clients, or

	<p>any other entity that may have done business with the Bidder;</p> <p>d) Inquiry and reference checking with previous clients on the performance on on-going or contracts completed, including physical inspections of previous works, as necessary;</p> <p>e) Physical inspection of the Bidder's offices, branches or other places where business transpires, with or without notice to the Bidder;</p> <p>f) Other means that IDLO may deem appropriate, at any stage within the selection process, prior to awarding the contract.</p>
26. Responsiveness of Bid	<p>IDLO will determine the substantial responsiveness of each Bid to the ITB. For purposes of this Clause, a substantially responsive Bid is the one which materially conforms to the requirement of the tender and any mandatory terms contained in the Solicitation Documents.</p> <p>IDLO's determination of a Bid's responsiveness is based on the contents of the Bid itself without recourse to extrinsic evidence.</p>
27. Contract Award	<p>Contract Award shall be granted according to:</p> <p>a) Full submission of relevant documentation as per Preliminary Screening Criteria (Annex B);</p> <p>b) Full submission of Bid Submission Form (Annex D) signed and stamped;</p> <p>c) Full submission of Bidder Information Form (Annex E);</p> <p>d) Full submission of Price Schedule (Annex F) signed and stamped;</p> <p>e) Lowest priced, most technically acceptable/compliant offer;</p>
28. Debriefing	<p>In the event that a Bidder is unsuccessful, the Bidder may request a debriefing from IDLO. The purpose of the debriefing is to discuss the strengths and weaknesses of the Bidder's submission, in order to assist the Bidder in improving its future bids for IDLO procurement opportunities. The content of other bids and how they compare to the Bidder's submission will not be discussed.</p>
29. Right to Vary Requirements at the time of the Award	<p><input type="checkbox"/> N/A for Framework Agreement</p> <p><input checked="" type="checkbox"/> Yes - At the time of award of Contract, IDLO reserves the right to vary (increase or decrease) the quantity of Goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.</p>
30. Contract Signature	<p>Within five (5) calendar days from the date of receipt of the Contract, the successful Bidder shall sign and date the Contract and return it to IDLO. Failure to do so may constitute sufficient grounds for the annulment of the award, and forfeiture of the Bid Security, if any, and on which event, IDLO may award the Contract to the Second Ranked Bidder or call for new Bids.</p>
31. Payment Terms	<p>IDLO will make payment within 30 days after satisfactory receipt of all goods and upon submission of the invoice by the Supplier.</p>

<p>32. General Terms and Conditions and Supplier Code of Conduct</p>	<p>Any Contract or Purchase Order that will be signed as a result of this ITB shall be subject to the IDLO's General Terms and Conditions and Supplier Code of Conduct attached as Annex H.</p> <p>The mere act of submission of a Bid implies that the Bidder accepts both Annexes in full.</p>
<p>33. Liquidated Damages</p>	<p><input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes - For late delivery of Goods, IDLO shall be entitled to claim liquidated damages from the Contractor in accordance with Article 23 of the General Terms and Conditions.</p> <p>Liquidated damages for inferior quality or non-conformance of specifications of Goods will be assessed on a case-by-case basis in accordance with the severity of the problem as determined solely by IDLO. The application of this liquidated damages provision shall not relieve the Contractor of its obligations or liabilities pursuant to this Contract.</p>
<p>34. Partial Bid</p>	<p><input type="checkbox"/> Not permitted (All or Nothing) <input checked="" type="checkbox"/> Permitted Bidders may submit Quotes for one or more Lots</p>
<p>35. Customs clearance, if needed, shall be done by:</p>	<p><input type="checkbox"/> IDLO <input checked="" type="checkbox"/> Supplier <input type="checkbox"/> N/A</p>

**ANNEX B
PRELIMINARY SCREENING CRITERIA**

A. MINIMUM ELIGIBILITY CRITERIA

Subject	Criteria	Document Submission Requirement
ELIGIBILITY		
Legal Status	Vendor is a legally registered entity.	Certificate of Incorporation/Registration
Tax Revenue	Vendor is registered with pertinent country's revenue authority.	Valid Tax Compliance Certificate
Eligibility	Vendor is not suspended, nor debarred, nor otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization in accordance with ITB Annex A Clause 21.	Self-Attestation Letter
Bankruptcy	Has not declared bankruptcy, is not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future.	Self-Attestation Letter
Certificates and Licenses	<ul style="list-style-type: none"> ▪ Duly authorized to act as Agent on behalf of the Manufacturer, or Power of Attorney, if bidder is not a manufacturer ▪ Official appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country ▪ Quality Certificates for the Goods ▪ Statement whether Export/Import Licenses, if applicable 	<p>Statement Letter whether any import or export licenses are required in respect of the goods to be purchased including any restrictions on the country of origin, use/dual use nature of goods or services, including and disposition to end users;</p> <p>Confirmation that import or export licenses of this nature have been obtained in the past and an expectation of obtaining all the necessary licenses should the quotation be selected;</p> <p>Product Catalogues or Brochures (Product Data Sheets) attesting compliance with Technical Specifications as mentioned under Annex C;</p> <p>Provision of Serial Number at Time of Shipment to be included in Contract and to be counterchecked by IDLO at the time of Delivery;</p> <p>Quality Certificates for the Goods (ISO, etc.);</p> <p>Manufacturer's Authorization of the Company as a Sales Agent (if Supplier is not the manufacturer);</p> <p>Company Profile</p>

B. QUALIFICATION CRITERIA

QUALIFICATION		
Litigation History	No consistent history of court/arbitral award decisions against the Bidder for the last 3 years.	Self-Attestation Letter
Previous Experience	Minimum 3 years of relevant experience.	Minimum two (2) Contracts/LPOs of similar value and nature in the past two (2) years as proof of experience with UN Agencies, INGOs, NGOs or Foreign Embassies indicating contactable domain email references for verification.
	Minimum 2 contracts of similar value, nature and complexity implemented over the last 3 years. <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	Letters of Reference from at least two (2) clients indicating delivery of similar Goods in the past two (2) years with contactable domain email references for verification.
Financial Standing	Minimum average annual turnover of EUR 40,000 for the last 3 years. <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	Financial Statements for the last 2 years
	Bidder must demonstrate the current soundness of its financial standing and indicate its prospective long-term profitability. <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	Financial Statements for the last 2 years

ANNEX C
TERMS OF REFERENCE / TECHNICAL SPECIFICATIONS

A. About IDLO

The International Development Law Organization (IDLO) is an intergovernmental organization exclusively devoted to promoting the rule of law. Established in 1983, IDLO works to enable governments and empower people to reform laws and strengthen institutions to promote peace, justice, sustainable development and economic opportunity. Its programs, research and policy advocacy cover the spectrum of rule of law from peace and institution building to social development and economic recovery in countries emerging from conflict and striving towards democracy.

The Assembly of Parties is IDLO's highest decision-making body. It is composed of Representatives of all Member Parties, which have joined the Establishment Agreement of IDLO. IDLO currently has 37 Member Parties.

IDLO has its Headquarters in Rome, a Branch Office in The Hague, Liaison Offices for the United Nations in New York and Geneva, and Country Offices in Afghanistan, Armenia, the Bahamas, Burkina Faso, Honduras, Indonesia, Kenya, Kyrgyzstan, Jordan, Liberia, Mali, Mexico, Moldova, Mongolia, Myanmar, Niger, the Philippines, Somalia, Tunisia, Uganda and Ukraine.

The work of IDLO is sustained by a dynamic, diverse, multinational and multicultural workforce, comprised of over 400 employees plus additional personnel in the non-employee category such as consultants and interns. About one fourth of the IDLO workforce is based in its Headquarters in Rome, while the rest are spread across the globe in our Branch and Country offices.

B. Background

IDLO Somalia Country Office intends to procure ICT Equipment for different locations.

C. Technical Specifications

LOTS	ITEM NAME	ITEM SPECIFICATIONS	UNIT OF MEASURE	DELIVERY LOCATIONS				TOTAL QUANTITY OF UNITS
				NO. OF UNITS TO BE DELIVERED IN EACH LOCATION				
1	PRINTER/ PHOTOCOPIER	<p>Functions: Print, copy, scan, fax, Print speed: black (normal): Up to 19 ppm Printer page yield: Declared yield value in accordance with ISO/IEC 19798 First page out (ready) colour: as fast as 13 sec. Resolution (black): Up to 600 dpi Print Technology: Laser Display: 3.0-in touchscreen, LCD (colour graphics) Number of print cartridges: 4 (1 each black, cyan, magenta, yellow) Paper trays: maximum 2 Network ready: Standard built-in Ethernet 802.11 b/g/n. WiFi operates as both an AP (with Wi-Fi Direct) and STA Ports: 1 Hi-Speed USB 2.0; 1 Fast Ethernet 10/100/1000 Base-TX; 1 Host USB Memory: standard, 256 MB. Warranty 1 year</p>	UNIT	3 UNITS	1 UNIT	1 UNIT		5 UNITS

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2	DESK COMPUTER ALL IN ONE	<p>Processor: At least Intel core i5 Processor 10th Generation with 3.6GHz speeds or higher with Intel® Turbo Boost Technology, 8 MB L3 cache, 4 cores with Hyper threading. Graphics: Intel HQ graphics (Graphics 620) RAM: 8GB RAM DDR4-2400 Storage: At least 500GB HDD or higher SATA 7200rpm Operating System: Win 10 64-bit Professional Operating System OEM Licensed Peripherals: USB mouse and Optical mouse and USB standard keyboard layout Optical drive: 1 Monitor: t least 22" TFT LED/IPS Monitor Audio, Ethernet: Integrated Audio, LAN, Card Reader External Ports: External I/O Ports: USB 3.1, Type-C™ support; 4 USB: 3.1 Gen 1 (1 charging); 1 Smartcard reader; 1 HDMI 1.4b/DP Port; 1 headphone/microphone combo. Warranty 2 Year</p>	UNIT	4 UNITS	2 UNITS	4 UNITS		10 UNITS
3	PRINTER/ PHOTOCOPIER	<p>Printing Method: On demand inkjet (Piezo electric) Nozzle Configuration: 180 Nozzles Black, 59 Nozzles per colour Minimum Droplet Size 3 pl, With Variable Sized Droplet Technology. Ink Technology: Dye Ink Printing Resolution: 5,760 x 1,440 DPI All-in-one Functions: Print, Scan, and Copy. Printing Speed: ISO/IEC 24734 7 Pages/min Monochrome, 3.5 Pages/min colour; 69 Seconds per 10 x 15 cm photo (Premium Glossy Photo Paper), 15 Pages/min colour (plain paper 75 g/m²), 27 Pages/min Monochrome (plain paper 75 g/m²) Colours: Black, Cyan, Yellow, Magenta Interfaces: USB 1 Year Warranty to 128 GB 1 Year Warranty</p>	UNIT	2 UNIT	1 UNIT	2 UNITS		5 UNITS

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4	SCREEN TV Screen TV Size: 60-Inch Product Dimensions: 48.3 x 12.7 x 31 inches colour Name: Slate Black Speaker Type: 2.1CH, Series: 8 Series Flat, Resolution: 4K UHD HDR: HDR Plus Contrast: Essential Contrast Plus Clean Cable Solution: Yes, 360° Design: Yes Motion Rate: 240 Smart Remote: One Remote 1 Year Warranty	UNIT	4 UNITS	2 UNITS	2 UNITS		8 UNITS
5	PROJECTOR Projector 120/150 Remote Control: With Remote Control Drive Mode: Motorized Screen Material: Polyester, Style: Electric, Format: 4:3 2 Year Warranty	UNIT	2 UNITS	1 UNIT	1 UNIT		4 UNITS
6	CAMERA Body type: Compact, Resolution: For viewing on a high definition TV set and printing up to A-1 size. Sensor type: BSI-CMOS, Processor: DIGIC 7 Image's: u to, 125-12800 (expandable to 25600) Optics & Focus: Focal length (equiv.) 24-100 mm, Optical zoom: 4.2x, Maximum aperture: F1.8-2.8, Autofocus: Contrast Detect (sensor), Multi-area, Center, Selective single-point, Tracking, Single, Continuous, Touch, Face Detection, Live View, Digital zoom: Yes (4x), Normal focus range: 5 cm (1.97") or better, Number of focus points: 31 Screen / viewfinder: articulated LCD: Tilting, Screen size: 3", Screen dots: 1,040,000, Touch screen: Yes, Screen type: TFT LCD Photography features: Minimum shutter speed 30 sec, Maximum shutter speed 1/2000 sec, Manual exposure mode: Yes, Subject / scene modes: Yes, Built-in flash. Flash range: 7.00 m or more, Self-timer: Yes (2 Or 10 secs, custom) Videography features: Resolutions: 1920 x 1080, 60 fps Format: MPEG-4, H.264, and Microphone/Speaker: Stereo Storage: Storage types: SDXC (UHS-I compatible) Connectivity: USB: USB 2.0 (480 Mbit/sec), HDMI: Yes (micro-HDMI), Wireless: Built-In, Remote control: Yes (via	UNIT	2 UNITS				2 UNITS

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		smartphone) Physical; Battery description: NB-13L lithium-ion battery and charger Other features; Orientation						
7	EXTERNAL HARD DRIVE	External hard drive (1000 GB, USB 2.0, 480 Mbit/s)	UNIT	4 UNITS	2 UNITS	2 UNITS	4 UNITS	12 UNITS
8	SECURITY CAMERA	Security Camera Camera: Image Sensor 1/2" Progressive Scan CMOS Lens: Focus: Fixed, Lens Type: 2.8 or 4 or 6 this will decide the horizontal FOV and vertical FOV Diagonal FOV: 131° 4 mm, horizontal FOV: 87.1°, vertical FOV: 47.4°, Diagonal FOV: 101.8° 6 mm, horizontal FOV: 50.8°, vertical FOV: 27.6°, diagonal FOV: 60° Illuminator: IR Range -15: Up to 50 m, -18: Up to 80 m Video: Max: Resolution 3840 x 2160 Network: Simultaneous Live View, Up to 6 channels Image: Day/Night Switch, Day/Night/Auto/Schedule Interface: On-Board Storage, Built-in micro SD/SDHC/SDXC slot, up to 128 GB 1 Year Warranty	UNIT				6 UNITS	6 UNITS
9	SECURITY CAMERA	Security Camera Camera Module: Image Sensor: 1/2.8" progressive scan CMOS, Min. Illumination: Color: 0.005 Lux @ (F1.6, AGC ON), B/W: 0.001Lux @ (F1.6, AGC ON) 0 Lux with IR Lens: Focal Length: 4.8 mm to 120 mm, 25x optical zoom, Zoom Speed: Approx. 3.6 s (optical lens, wide-tele) IR: IR Distance 100 m PTZ: Movement Range (Pan) 360° endless Compression Standard: Video Compression, Main Stream: H.265+/H.265/H.264+/H.264, Sub-stream: H.265/H.264/MJPEG, Third Stream: H.265/H.264/MJPEG Image: Max. Resolution 1920 x 1080 Network: Network Storage Built-in memory card slot, support Micro SD/SDHC/SDXC, up to 256 GB; NAS (NPS,	UNIT				4 UNITS	4 UNITS

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		SMB/CIPS), ANR Interface: Audio Interface 1-ch audio input and 1-ch audio output General: Power: 12 VDC and PoE+ (802.3 at, class4), Max.: 18 W (Max. 7W for IR) 1 Year Warranty						
10	DIGITAL VIDEO RECORDER	Digital Video Recorder 16 channel DVR with 8 PoE ports, model:1080P real time Item Weight: 1.36 Kg Product Dimensions: 26 x 22.5 x 5 cm Total USP Ports: 2 1 Year Warranty	UNIT				2 UNITS	2 UNITS
11	UTP CABLE 305M	UTP cable 305m Frequency: 100 MHz Return Loss (Min. at 100MHz): 16.0 dB Characteristic Impedance: 100 ohms ± 15% Attenuation (Min. at 100 MHz): 22 dB Next (Min. at 100MHz) 32.3 dB	PIECE				3ROL	3ROL
12	CONNECTORS	Connectors M/F Set 5.5mm with: 1x Anti-Spark-Connector female 5.5mm 1x Gold connector female 5.5mm 2x Gold connector male 5.5mm 3x shrink tube red 3x shrink tube black	UNIT				40 UNITS	40 UNITS
13	TWO WAY RADIO	Two Way Radio Walk talk free frequency Feature: 2 Watts Two Way Radio Long Range GROUP Talk Function: 3000mAh Real Capacity Batteries: 6 Lithium Polymer batteries required. (Included) Special Features: Group PTT Other display features: Wireless 1 Year Warranty	UNIT				4 UNITS	4 UNITS
14	DATA STORAGE DEVICE	Internal HDD HD Hard disk for CCTV DVR NVR Western digital 4000 GB Hard disk/ 4TB	UNIT				2 UNITS	2 UNITS

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15	AIR CONDITIONER	UNIT				6 UNITS	6 UNITS
16	PRINTER / PHOTOCOPIER	UNIT				4 UNITS	4 UNITS
17	BIOMETRIC IDENTIFICATION TABLET 2	UNIT				6 UNITS	6 UNITS

Air Conditioner
Item Weight: 310 pounds, Star rating : 5 Star , Cooling Capacity(KW/hr.): above 1, Air circulation(CFM H/M/L): above3000KW/hr., Compressor Type: Rotary type, 5 Air circulation(CFM H/M/L): above 300/250/200 , IDU Noise level(dBA) : ≤45/40/35 8 Control : Microprocessor controlled codeless remote , Power Source (V/Hz/Ø) : 230/50/1 10 Display : LED/LCD 11 Remote control distance : Min 10 meters
1 Year Warranty

Printer/ Photocopy
Functions: Print, Scan, Copy, Fax
Print speed (Office Mode): 55 ppm black, 55 ppm color, Auto 2-sided printing: Yes
Auto document feeder: 50-sheet, 2-sided
Wired/wireless networking: Ethernet, 802.11b/g/n
Display (inches): m4.3 color touchscreen
Dimensions (inches): 20.9 x 16.0 x 18.4
Input/output capacity: 550 sheets, 300 sheets
Security features: Yes
1 Year Warranty

Biometric Identification Tablet 2
Dimensions (W x L x H): 199*164*17.5, mm (7.83*6.46*0.69 inches)
Weight: 545 g (1.2 lbs.)
Cellular communication: 4G/LTE (operator/country dependent), 3G, Voice & Data
Wi-Fi: 802.11 b/g/n
Bluetooth: 4.1 (Low Energy)
GPS and A-GPS
Temperature range: Operating: 0° to 50°C (32° to 122°F), Storage: -10° to 70°C (14° to 158°F)
Humidity range: Operating: 10% < RH < 90%, Storage: 5% < RH < 90%
EMC/Safety standards: CE, FCC
ROHS, REACH and WEEE compliant
1 Year Warranty

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18	BIOMETRICS FINGERPRINT SCANNER	Biometrics Fingerprint Scanner Resolution: 500 DPI / 256 gray Interface: USB Image size: 280 * 360 pixels Color: Black Cable USB: 150 cm Physical dimensions (W x H x D): 53 * 80 * 66mm 1 Year Warranty	UNIT				6 UNITS	6 UNITS
19	CAMERA R + EF	Camera Name: Camera R + EF to RF Adapter + RF 24-105mm Weight : 580 g, Color: Black Battery technology: Lithium-Ion-Lithium-Polymer Li-Ion, Battery weight: 79 g Video Function: 4K, Wi-Fi Bundle with lens: Yes, Touchscreen: Yes, Variangle LCD: A4 Picture quality: Sensor Type: Full frame, Megapixel: 30, 3 MP, Image stabilizer location: Lens. Lens system: Focal length range (f-f): 24 - 105 mm Focusing: Focus adjustment- Automatics/handmatig Light exposure: ISO sensitivity-100, 200, 400, 1600, Video: Full HD Shutter: Camera shutter speed (min)-1/8000 s Flash: Flash modes, Auto, Langham synchronisatie, Memory: Memory slots - 1 Display: Touch screen Technical details: Headphone connectivity - 3, 5 mm 1 Year Warranty	UNIT				2 UNITS	2 UNITS
20	FINGERPRINT SCANNER	Fingerprint Scanner, 4-4-2 Capture single and 10 fingerprints (rolled and 4-4-2 fingerprints) 1 Year Warranty	UNIT				3 UNITS	3 UNITS
21	SCANNER	Scanner Dimensions (W x H x D): 7.55" x 6.56" x 2.61" (191.7mm x 166.5mm x 66.2mm) Power Input: USB Bus Powered Capture Range: 4.92" (125mm)	UNIT				3 UNITS	3 UNITS

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		<p>Camera: 1.2MP Auto & Manual Dual Iris Capture with B&W Image Sensor Interface: High Speed USB 2.0 Weight: 0.961b (0.44kg) - Camera Unit: 0.581b, Sun Visor: 0.381b Operating Temperature: 32°F ~ 122°F (0°C ~ 50°C) Storage Temperature: -4°F ~ 203°F (-20°C ~ 95°C) Humidity: 0% ~ 95% Non-condensing Certifications: CE, FCC, Eye Safety 1 Year Warranty</p>					
22	DESKTOP COMPUTER ALL-IN-ONE	<p>Desktop Computer All-in-One All-in-One model : 200 G3 AiO System type: All in one PC Operating system : Free DOS Length: 490 mm, Depth: 390 mm, Height: 204 mm Processor manufacturer: Intel®, Processor type: i5 Number of cores: 4, Nominal frequency: 1.6 GHz Frequency Turbo Boost: 3.4 GHz Cache: 6144 KB Processor technology: 14 nm Integrated graphics processor: Intel® UHD Graphics 620 Socket processor: i356 Back panel ports: 2 x USB 3.1, 2 x USB 2.0, 1 x RJ-45, 1 x Audio Combo, 1 x HDMI Total number of memory slots: 2 Network: 10/100/1000 SSD capacity: 128 GB, SSD interface: PCI Express Wireless: 802.11 ac Video card type: Integrated Display technology: LCD LED Diagonal display: 21.5 inches Resolution: 1920 x 1080 2 Years Warranty</p>	UNIT			13 UNITS	13 UNITS

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23	PRINTER/ PHOTOCOPIER	<p>Printer/Photocopy Type: -Printer 2520 Maximum Original Size: A3 Copy Sizes: Cassette 1, 3 and 4: A3, A4, A4R, A5R, Custom size: 139.7 to 297mm x 182 to 432mm Resolution: Reading: 600dpi x 600dpi, Printing: 600dpi x 600dpi, 1200dpi x 1200dpi (UFRIL-LT only) Copy/Print Speed: A4: image RUNNER 2545i/2545: 45ppm (BW), A3: image RUNNER 2545i/2545: 22ppm (BW) Magnification: Zoom: 25-400%, Fixed: 25%, 50%, 70%, 100%, 141%, 200%, 400% Paper Weight: Cassette: 64 to 90g/m2, Stack Bypass: 64 to 128g/m2 Paper Capacity: Cassette 1: 550 sheets (80g/m2), (250 sheets for the image RUNNER 2520i/ 2520) Memory: 512MB (image RUNNER 2500 i models), INNER 2 WAY TRAY Capacity: Tray A - A4: 250 sheets, A3: 100 sheets 1 Year Warranty</p>	UNIT				2 UNITS	2 UNITS
24	CARD PRINTER	<p>Card Printer Standard Features: 300 dpi (11.8 dots/mm) print resolution, 2 GB flash memory, Image size: 1006 x 640 pixels, Auto calibration of ribbon, USB 2.0 and Ethernet 10/100 connectivity, 100 card capacity auto-adjusting input hopper (30 mil) Printing: Dye-sublimation thermal transfer direct to card print method, Full-color or monochrome printing, Single and dual-sided printing. Ribbon Description: Cartridge Image Count, YMCKO*200, YMCKO*300 Communications and Interface Capabilities: USB 2.0: Standard, Built-in 10/100 Ethernet: Optional Additional Optional Features: Card flipper for dual-sided printing* Operating Characteristics: Operating Temp.: 59° F to 95° F/15° C to 35° C, Storage Temp.: 23° F to 158° F/-5° C to 70° C. 1 Year Warranty</p>	UNIT				1 UNIT	1 UNIT

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25	COMPUTER LAPTOP	<p>Computer Laptop Computer Memory: Size 8 GB, CPU Model Manufacturer: Intel, CPU Speed: 1.70 GHz Display Resolution Maximum: 1920x1080 pixels Screen Size: 12.5 inches, Hard Disk Size: 256 GB Operating System: Windows 10 Processor Count: 4, RAM Type: DDR4 SDRAM, Wireless Communication Standard: 802.11ac 1 Year Warranty</p>	UNIT			8 UNITS	8 UNITS
26	PRINTER	<p>Printer Printing Technology: 4-color printing (CMYK) Micro Piezo® inkjet technology, Minimum Ink Droplet Size: 3 Pico liters, Maximum Print Resolution: Up to 5760 x 1440 optimized dpi, Maximum Printable Area: Maximum: 21.6 cm x 111 cm (8.5" x 44") [width x length] Print Speed: Black text: 33 ppm; Color text: 15 ppm Ink Type: Eco Tank Ink Bottles, Operating Systems: Windows® 10, Windows 8, Windows 7, Windows Vista® Windows XP, Windows XP Professional x64; Mac OS® X, 10.6.8, 10.7.x, 10.8.x, 10.9.x, 10.10.x, Maximum Copy Size: 10 cm x 15 cm (4" x 6"), letter, A4, Scanner Type: Flatbed color scanner, Standard Connectivity: USB 2.0, Wireless (802.11 b/g/n) PC-Free Paper Support:10 x 15 cm (4" x 6"), 13 x 18 cm (5" x 7"), 20 x 25 (8" x 10"), Letter(21.6 x 27.9 cm) Legal (21.6 x 35.6 cm), A4, B5, A5, A6; Envelopes: No. 10, DL, C6, Paper Capacity: 100 sheet 1 Year warranty</p>	UNIT			5 UNITS	5 UNITS

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27	PROJECTOR	<p>Projector: Projection System: RGB Liquid Crystal Shutter Projection System, Projection Method: Front, Front/Ceiling, Rear, Rear/Ceiling, LCD Screen: 0.67" (D10 with C2Fine™), Driving Method: Poly-silicon TFT Active Matrix, Pixel Number: 2,304,000 pixels (1920 x 1200) x 3, Color Brightness - Color Light Output: 6,000 lumens¹, White Brightness - White Light Output: 6,000 lumens¹. Projector Details: Interfaces: 1x HDBaseT, 2x HDMI (1x MHL), Computer: 1x D-sub 15 pin. Remote Control: Operating Distance: 8 m, Operating Angle: Front: Right/Left: ±60 degrees; Upper/Lower: +30 to -20 degrees. Power: Power Supply Voltage: 100 - 240 V ±10%, 50/60 Hz AC</p> <p>2 Year Warranty</p>	UNIT				3 UNITS	3 UNITS
28	UNINTERRUPTED POWER SUPPLY (UPS)	<p>Uninterruptible Power Supply (Ups) Input Capacity: 2000VA/1200W, Voltage Range (220V): 140~300VAC, Frequency: 50/60Hz (Auto sensing), Phase: Single phase, Socket: with Fuse, Cold Start: Press the ON/OFF switch (0%~100% load) Output Rating Capacity: 2000VA, Rating Power: 1200W, Waveform: Waveform Battery mode (Simulated Sinewave) AC mode (Sinewave), Power Factor: 0.6, Rating Voltage: 220VAC, AC Voltage Regulation: ±10% (Battery mode), Rear Output Socket: 4 x Universal (Battery backup) Output Frequency: Rating Frequency: 50/60Hz±1Hz Environment Temperature: 0 °C~40° C Indicators: AC Mode-Green lighting, Battery Mode: Yellow flashing, Physical Dimensions (W x D x H) (mm): 390 x 125 x 225, Net Weight (kg): 13.4±0.3 Battery & Runtime: Rating Voltage: 12V/9AH x 2 Overload Protection: Line Mode; Load<110%±5% go to fault mode after 5 mins 1 Year warranty</p>	UNIT				8 UNITS	8 UNITS

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<p>29</p> <p>WHITEBOARD FOR PROJECTOR</p>	<p>Whiteboard for Projector: 100 Inch Item Weight: 163 pounds Product Dimensions: 95.5 x 62.5 x 4.5 inches Low-gloss surface A Matte-white Color: White Number of Items: 1</p>	<p>UNIT</p>				<p>2 UNITS</p>	<p>2 UNITS</p>
<p>30</p> <p>SCREEN TV(65 INCH)</p>	<p>Flat Screen TV (65 inch) Display Type: Screen TV Size: 65 inch, Resolution: 3840 x 2160 Video (Picture quality): HDR Active HDRHDR10 Pro-Yes (4K/2K) Sound: Output 20WChannel-2.0ch, Direction: Down Firing IOT and Mobile/PC Connection, Mobile App (LG TV Plus)-Yes, Digital Recording: Yes Analog DVR-Yes Additional feature: Digital Recording-Yes Analog DVR-Yes Jack: HDMI-1 (Rear)/2 (Side), Simplink (HDMI CEC)-Yes, ARC (Audio Return Channel): Yes (Side, HDMI 2), Wi-Fi: Yes (802.11ac), Bluetooth: Yes (V4.2) Power Supply: AC 100~240V 50~60Hz, Standby Power Consumption: Under 0.5W ACCESSORY: Remote-MR18 or L-con, Batteries-Yes (MR18: AA x 2EA/L-Con: AAA x 2EA) 1 Year warranty</p>	<p>UNIT</p>				<p>1 UNIT</p>	<p>1 UNIT</p>
<p>31</p> <p>GROUP VIDEO CONFERENCING BUNDLE</p>	<p>Group Video Conferencing Bundle Expansion Mics (Optional): Height x Width x Depth: 83 mm x 83 mm x 21 mm, Weight: 230 g Remote control: Camera, speakerphone, and call control, 5 camera presets, Docks on speakerphone, IR 8.5 m, and CR2032 battery (included) Microphones: Pickup range: 6m, Pickup range with expansion mics: 8.5 m Hub / Cables/ Power: Central Hub connects and powers all components 2-Years Warranty</p>	<p>UNIT</p>				<p>1 UNIT</p>	<p>1 UNIT</p>

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Specifications for After-Sale Service for Goods

Lots	Description
Lot 1	Technical Maintenance for Installation at Place of Lots 8, 9, 15, 18 and 31.
Lot 2	Warranty per Lot as per specifications in Annex B

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**ANNEX D
BID SUBMISSION FORM**

(This Form must be submitted using the Supplier's Official Letterhead/Stationery in the format specified below)

Dear Sir / Madam,

Having examined the Solicitation Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide Goods for **[INSERT AMOUNT OF MONEY AND CURRENCY]** as may be ascertained in accordance with the Price Schedule (Annex F) attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to commence and complete delivery of all services specified in the contract within the time frame stipulated.

We agree to abide by this Bid for a period of 90 days from the date fixed for opening of Bids in the Invitation to Bid, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We hereby accept the IDLO's General Terms and Conditions in full and Payment Policy of payment within 30 days after delivery of service on presentation of complete and correct invoice.

We understand that you are not bound to accept any Bid you may receive.

Company/Organization: _____

Name: _____

Title: _____

Date: **Select date**

Signature: _____

Duly authorized to sign this Bid



ANNEX E
BIDDER INFORMATION FORM

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	ITB N_36_2021_SOM		
Legal name of Bidder	[Complete]		
Legal address	[Complete]		
Year of registration	[Complete]		
Bidder's Authorized Representative Information	Name: [Complete] Title: [Complete] Telephone numbers: [Complete] Email: [Complete]		
Are you an IDLO vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, [insert IDLO vendor number]		
Countries of operation	[Complete]		
No. of full-time employees	[Complete]		
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	[Complete]		
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	[Complete]		
Contact person that IDLO may contact for requests for clarifications during Bid evaluation	Name: [Complete] Title: [Complete] Telephone numbers: [Complete] Email: [Complete]		
Please attach the following documents: As per Annex B – Preliminary Screening Criteria	<ul style="list-style-type: none"> ▪ Certificate of Incorporation/ Business Registration ▪ Tax Registration/Payment Certificate issued by the Internal Revenue Authority evidencing that the Bidder is updated with its tax payment obligations, or Certificate of Tax exemption, if any such privilege is enjoyed by the Bidder ▪ Trade name registration papers, if applicable ▪ Self-Attestation Letter on no Vendor Debarment, Bankruptcy and history of court/Arbitral Awards. ▪ Quality Certificate for goods (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards and citations received by the Bidder, if relevant ▪ Statement Letter whether any import or export licenses are required in respect of the goods to be purchased including any restrictions on the country of origin, use/dual use nature of goods or services, including and disposition to end users; ▪ Confirmation that import or export licenses of this nature have been obtained in the past and an expectation of obtaining all the necessary licenses should the quotation be selected; 		

- Product Catalogues or Brochures (Product Data Sheets) attesting compliance with Technical Specifications as mentioned under Annex C;
- Provision of Serial Number at Time of Shipment to be included in Contract and to be counterchecked by IDLO at the time of Delivery;
- Company Profile
- Certification or authorization to act as Agent on behalf of the Manufacturer, or Power of Attorney.
- Export Licenses, if applicable
- Local Government permit to locate and operate in assignment location, if applicable
- Official Letter of Appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country
- Financial statements (balance sheets, including all related notes, and income statements) for the last 3 years

**ANNEX H
PRICE SCHEDULE**

The Price Schedule must provide a detailed cost breakdown. Provide separate figures for each functional grouping or category.

The format shown in the below table should be used while preparing the price schedule. The format includes specific expenditures, which may or may not be required or applicable but are indicated to serve as examples.

Table 1: Offer to Supply Goods / Services Compliant with Technical Specifications and Requirements

Lots	Item	Unit measure	Delivery Location per UNIT				TOTAL QUANTITY	UNIT RATE IN USD	TOTAL AMOUNT IN USD
			Ministry of Interior, Federal Affairs and Democratization, Puntland	Badhan Local Government, Badhan, Sanag	Bossaso Local Government, Bossaso	National Commission for Refugees and IDPs, Zobe			
Lot 1	PRINTER/PHOTOCOPIER	UNIT	3 UNITS	1 UNIT	1 UNIT		5 UNITS		
Lot 2	DESK COMPUTER ALL IN ONE	UNIT	4 UNITS	2 UNITS	4 UNITS		10 UNITS		
Lot 3	PRINTER/PHOTOCOPIER	UNIT	2 UNITS	1 UNIT	2 UNITS		5 UNITS		
Lot 4	SCREEN TV	UNIT	4 UNITS	2 UNITS	2 UNITS		8 UNITS		
Lot 5	PROJECTOR	UNIT	2 UNITS	1 UNIT	1 UNIT		4 UNITS		

Lot 6	CAMERA	UNIT	2 UNITS						
Lot 7	EXTERNAL HARD DRIVE	UNIT	4 UNITS	2 UNITS	2 UNITS	4 UNITS	12 UNITS		
Lot 8	SECURITY CAMERA	UNIT				6 UNITS	6 UNITS		
Lot 9	SECURITY CAMERA	UNIT				4 UNITS	4 UNITS		
Lot 10	DIGITAL VIDEO RECORDER	UNIT				2 UNITS	2 UNITS		
Lot 11	UTP CABLE 305M	UNIT				3ROL	3ROL		
Lot 12	CONNECTORS	UNIT				40 UNITS	40 UNITS		
Lot 13	TWO WAY RADIO	UNIT				4 UNITS	4 UNITS		
Lot 14	DATA STORAGE DEVICE	UNIT				2 UNITS	2 UNITS		
Lot 15	AIR CONDITIONER	UNIT				6 UNITS	6 UNITS		

Lot 16	PRINTER/PHOTOCOPIER	UNIT				4 UNITS	4 UNITS		
Lot 17	BIOMETRICS IDENTIFICATION TABLET 2	UNIT				6 UNITS	6 UNITS		
Lot 18	BIOMETRICS FINGERPRINT SCANNER	UNIT				6 UNITS	6 UNITS		
Lot 19	CAMERA R + EF	UNIT				2 UNITS	2 UNITS		
Lot 20	FINGERPRINT SCANNER	UNIT				3 UNITS	3 UNITS		
Lot 21	SCANNER	UNIT				3 UNITS	3 UNITS		
Lot 22	DESKTOP COMPUTER ALL-IN- ONE	UNIT				13 UNITS	13 UNITS		
Lot 23	PRINTER/PHOTOCOPIER	UNIT				2 UNITS	2 UNITS		
Lot 24	CARD PRINTER	UNIT				1 UNIT	1 UNIT		
Lot 25	COMPUTER LAPTOP	UNIT				8 UNITS	8 UNITS		

Lot 26	PRINTER	UNIT					5 UNITS	5 UNITS		
Lot 27	PROJECTOR	UNIT					3 UNITS	3 UNITS		
Lot 28	UNINTERRUPTED POWER SUPPLY (UPS)	UNIT					8 UNITS	8 UNITS		
Lot 29	WHITEBOARD FOR PROJECTOR	UNIT					2 UNITS	2 UNITS		
Lot 30	SCREEN TV (65) INCH	UNIT					1 UNIT	1 UNIT		
Lot 31	Group Video Conferencing Bundle	UNIT					1 UNIT	1 UNIT		
SUB-TOTAL										
TAXES (if applicable)										
TOTAL AMOUNT (including Taxes)										

Table 2: Offer for After-Sale Services and Other Conditions

Other Information	Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Lot 1 - Technical Maintenance for Installation at Place of Lots 8, 9, 15, 18 and 31.			
Lot 2 - Warranty per Lot as in Annex B			

ANNEX D
IDLO GENERAL TERMS AND CONDITIONS FOR THE PROCUREMENT OF GOODS OR
SERVICES
AND
IDLO SUPPLIER CODE OF CONDUCT

Any quote submission will imply the unconditional acceptance of IDLO General Terms and Conditions for Goods and Services and adherence to the Supplier Code of Conduct.

The documents are available on IDLO Procurement Website:

https://www.idlo.int/sites/default/files/documents/general_terms_and_conditions_for_goods_august_2020.pdf

https://www.idlo.int/sites/default/files/documents/general_terms_and_conditions_for_services_august_2020.pdf

<https://www.idlo.int/sites/default/files/documents/idlo-supplier-code-of-conduct.pdf>