

**INTERNATIONAL DEVELOPMENT LAW ORGANIZATION
INVITATION TO BID**

Reference: ITB No. N_229_2020_AFG	Date: December 10, 2020
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Dear Sir/Madam,

The International Development Law Organization (IDLO) kindly invites your Company/Organization to submit a Bid for Vehicle Maintenance Services. The full requirement is described in Annex C.

We also request that your Bid is submitted using the format specifically detailed in Annex D, E and F.

Bids submitted by email must be limited to a maximum of **10MB**, virus-free and no more than two email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

Bids shall be evaluated based on the criteria set in Annex B.

IDLO is not bound to accept any Bid, nor award a Contract, nor be responsible for any costs associated with a Bidder's preparation and submission of a Bid, regardless of the outcome or the manner of conducting the selection process.

IDLO encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to IDLO if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this Invitation to Bid (ITB).

By submitting a Bid in response to this information, Bidders are confirming acceptance of IDLO General Terms and Conditions for the Procurement of Goods or Services and IDLO Supplier Code of Conduct in full and; Payment Policy where payment is made within 30 days after delivery of service on presentation of complete and correct invoice.

This ITB consists of the following Annexes. Please be guided by these in preparing your Bid:

a.	Instructions to Bidders	Annex A
b.	Preliminary Screening Criteria	Annex B
c.	Terms of Reference (TOR)	Annex C
d.	Bid Submission Form	Annex D
e.	Bidder Information Form	Annex E
f.	Price Schedule	Annex F
g.	IDLO Special Conditions of Contract	Annex G
h.	IDLO General Terms and Conditions for the Procurement of Goods or Services and IDLO Supplier Code of Conduct	Annex H

For any questions/clarifications related to this ITB before Deadline for Submissions of Bid, please contact IDLO on tenders@idlo.int and mention **Clarifications ITB NO. N_229_2020_AFG** in the subject section of your email.

Deadline for Submission of Proposals: On or before **Date: January 3, 2021 Time: 15:00 hours**
Rome, Italy local time.

Thank you and we look forward to receiving your Bid.

Sincerely yours,
International Development Law Organization | IDLO
Afghanistan Country Office

ANNEX A
INSTRUCTIONS TO BIDDERS

1. General Considerations	In preparing the Bid, the Bidder is expected to examine the ITB in detail. Material deficiencies in providing the information requested in the ITB may result in rejection of the Bid. The Bidder will not be permitted to take advantage of any errors or omissions in the ITB. Should such errors or omissions be discovered, the Bidder must notify IDLO.
2. Cost of the Bid	The Bidder shall bear all costs associated with the preparation and submission of the Bid. IDLO will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the solicitation.
3. Currency of Bid	Bids shall be nominated exclusively in USD <i>Note: Local Suppliers must comply with any applicable laws regarding doing business in other currencies</i>
4. Language of the Bid	The Bid and all correspondences and documents relating to the Bid exchanged by the Bidder and IDLO shall be written in the English language.
5. Delivery Term and Place	Services will be delivered within 3 days after receipt of PO or contract from IDLO to the required location within Kabul city.
6. Deadline for Submissions of Bids	The Bid shall be addressed to IDLO on or before Date: January 3, 2021 Time: 15:00 hours Rome, Italy local time. <i>Note: Proposals submitted by email must be limited to a maximum of 10MB, virus-free and no more than two email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.</i>
7. Documents comprising the Bid	The Bid shall comprise the following components: <ol style="list-style-type: none"> 1. Bid Submission Form (see Annex D); 2. Bidder Information Form (see Annex E) 3. Price Schedule (Annex F)
8. Contents of solicitation documents	The Bidder is expected to examine all corresponding instructions, forms, terms and specifications contained in the Solicitation Documents. Failure to comply with these documents will be at the Bidder's risk and will affect the evaluation of the Bid.
9. Clarification of solicitation documents	A prospective Bidder requiring any clarification on this ITB may contact IDLO by email on tenders@idlo.int no later than 72 hours prior to the deadline for submission of Bids. The requests for clarification will have “ Request for clarifications for ITB No. N_229_2020_AFG ” mentioned in the subject.

	<p>Written copies of the organization's response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective Bidders that have received the Solicitation Documents or posted on IDLO website.</p> <p>Any delay in IDLO's response shall not be used as a reason for extending the deadline for submission, unless IDLO determines that such an extension is necessary and communicates a new deadline to all the Bidders.</p>
10. Amendments of solicitation documents	<p>At any time prior to the deadline for submission of Bids IDLO may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Solicitation Documents by amendment.</p> <p>All prospective Bidders that have received the Solicitation Documents will be notified in writing of all amendments to the Solicitation Documents.</p> <p>In order to afford prospective Bidders reasonable time for taking the amendments into account and preparing their offers, the procuring IDLO entity may, at its discretion, extend the deadline for the submission of Bids.</p>
11. Format, signing sealing, marking and submission of Bids	<p>The Bid shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. The latter authorization shall be indicated by written power-of-attorney accompanying the Bid.</p> <p>The Bid must be submitted using the format specifically detailed in Annex D, E and F.</p> <p>A Bid shall contain no interlineations, erasures, or overwriting except, as necessary to correct errors made by the Bidder, in which case such corrections shall be initialled by the person or persons signing the Bid.</p>
12. Joint Venture, Consortium, or Association	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between IDLO and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture.</p> <p>After the Deadline for Submission of Bid, the lead entity identified to represent the JV, Consortium or Association shall not be altered without the prior written consent of IDLO.</p>

	<p>The lead entity and the member entities of the JV, Consortium or Association shall abide by the requirement outlined in the following section in respect of submitting only one bid.</p> <p>The description of the organization of the JV, Consortium or Association must clearly define the expected role of each of the entity in the joint venture in delivering the requirements of the RFP, both in the Bid and the JV, Consortium or Association Agreement. All entities that comprise the JV, Consortium or Association shall be subject to the eligibility and qualification assessment by IDLO.</p> <p>A JV, Consortium or Association in presenting its track record and experience should clearly differentiate between:</p> <ol style="list-style-type: none"> Those that were undertaken together by the JV, Consortium or Association; and Those that were undertaken by the individual entities of the JV, Consortium or Association. <p>Previous contracts completed by individual experts working privately but who are permanently or were temporarily associated with any of the member firms cannot be claimed as the experience of the JV, Consortium or Association or those of its members, but should only be claimed by the individual experts themselves in their presentation of their individual credentials.</p> <p>JV, Consortium or Associations are encouraged for high value, multi-sectoral requirements when the spectrum of expertise and resources required may not be available within one firm.</p> <p>The description of the organization of the JV, Consortium or Association must clearly define the expected role of each of the entity in the joint venture in delivering the requirements of the RFP, both in the Bid and the JV, Consortium or Association Agreement. All entities that comprise the JV, Consortium or Association shall be subject to the eligibility and qualification assessment by IDLO.</p>
13. Only One Bid	<p>The Bidder (including the individual members of any Joint Venture) shall submit only one Bid, either in its own name or as part of a Joint Venture.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <ol style="list-style-type: none"> they have at least one controlling partner, director or shareholder in common; or any one of them receive or have received any direct or indirect subsidy from the other/s; or they have the same legal representative for purposes of this ITB; or they have a relationship with each other, directly or through common third parties, that puts them in a position

	<p>to have access to information about, or influence on the Bid of, another Bidder regarding this ITB process;</p> <p>e) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder;</p> <p>f) or some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this ITB process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</p>
14. Late Bids	Any Bid received by IDLO after the deadline for submission of Bids, pursuant to clause <i>Deadline for the submission of Bid</i> , will be rejected and sent back unopened or destroyed unopened if the return cannot be secured unless the Bid was sent by email but was not properly received due to issues in IDLO mailing system.
15. Validity Period of Bids	All Bids will be valid for 90 days from the deadline for submission of Bids. In exceptional circumstances IDLO may request the Bidders to extend the validity of the Bid beyond what has been initially indicated in this ITB. The Bidders shall be invited to confirm the extension in writing, without any modification whatsoever on the Bid. The Bidders may choose not to extend the validity period of the Bid upon request of IDLO.
16. Modification and withdrawal of Bids	<p>The Bidder may modify/withdraw its Bid after the Bid's submission, provided that written notice of the withdrawal is received by IDLO prior to the deadline prescribed for submission of Bids.</p> <p>The Bidder's modification/withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of clause <i>Deadline for Submission of Bids</i>.</p> <p>No Bid may be modified nor withdrawn after to the deadline for submission of Bids.</p> <p>No Bid may be modified/withdrawn in the Interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder in the Bid Submission Form.</p>
17. Amendment of the Bid	<p>At any time prior to the deadline of Bid submission, IDLO may for any reason, such as in response to a clarification requested by a Bidder, modify the ITB in the form of an amendment to the ITB. Amendments will be made available to all prospective bidders.</p> <p>If the amendment is substantial, IDLO may extend the Deadline for submission of bid to give the Bidders reasonable time to incorporate the amendment into their Bids.</p>
18. Bidders' conference	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Yes

19. Right to accept, reject, or render non-responsive any or all Bids	IDLO reserves the right to accept or reject any Bid, to render any or all of the Bids as non-responsive, and to annul the solicitation process and to reject all Bids at any time prior to award of contract, without incurring any liability, or obligation to inform the affected Bidder(s) of the grounds for IDLO's action. Furthermore, IDLO shall not be obliged to award the contract to the lowest priced offer.
20. Clarification of Bids	To assist in the examination, evaluation and comparison of Bids, IDLO may at its discretion ask the Bidder for clarification of its Bid. The request for clarification and the response shall be in writing and no change in price or substance of the Bid shall be sought, offered or permitted.
21. Evaluation of Eligibility and Qualification	In general terms, Bidders that meet the following criteria may be considered qualified: <ul style="list-style-type: none"> a) They are not included in IDLO Sanctions lists (EU, US, UN); b) They have a good financial standing and have access to adequate financial resources to perform the contract and all existing commercial commitments, c) They have the necessary similar experience, technical expertise, production capacity where applicable, quality certifications, quality assurance procedures and other resources applicable to the provision of the services required; d) They are able to comply fully with IDLO General Terms and Conditions of Contract and IDLO Supplier Code of Conduct; e) They do not have a consistent history of court/arbitral award decisions against the Bidder; and f) They have a record of timely and satisfactory performance with their clients.
22. Price variation	Bidders shall not vary their prices for any reason after the deadline of the tender and while the Bid is still valid.
23. Preliminary Screening	IDLO will screen the Bids' Annex D and E to determine whether they are complete, whether the documents have been properly signed, and whether the Bid is generally in order.
24. Correction of errors	In the event of a discrepancy between the unit price and the total price, the unit price shall prevail and the total price shall be corrected by IDLO. If the Bidder does not accept the final price based on IDLO's correction of errors, its Bid will be rejected.
25. Due Diligence	IDLO reserves the right to undertake a due diligence exercise aimed at determining to its satisfaction, the validity of the information provided by the Bidder. Such exercise shall be fully documented and may include, but need not be limited to, all or any combination of the following: <ul style="list-style-type: none"> a) Verification of accuracy, correctness and authenticity of information provided by the Bidder; b) Validation of extent of compliance to the ITB requirements

	<p>and evaluation criteria based on what has so far been found by the evaluation team;</p> <ul style="list-style-type: none"> c) Inquiry and reference checking with Government entities with jurisdiction on the Bidder, or with previous clients, or any other entity that may have done business with the Bidder; d) Inquiry and reference checking with previous clients on the performance on on-going or contracts completed, including physical inspections of previous works, as necessary; e) Physical inspection of the Bidder's offices, branches or other places where business transpires, with or without notice to the Bidder; f) Other means that IDLO may deem appropriate, at any stage within the selection process, prior to awarding the contract.
26. Responsiveness of Bid	<p>IDLO will determine the substantial responsiveness of each Bid to the ITB. For purposes of this Clause, a substantially responsive Bid is the one which materially conforms to the requirement of the tender and any mandatory terms contained in the Solicitation Documents.</p> <p>IDLO's determination of a Bid's responsiveness is based on the contents of the Bid itself without recourse to extrinsic evidence.</p>
27. Contract Award	<p>Contract Award shall be granted according to:</p> <ul style="list-style-type: none"> a) Full submission of relevant documentation as per Preliminary Screening Criteria (Annex B); b) Full submission of Bid Submission Form (Annex D) signed and stamped; c) Full submission of Bidder Information Form (Annex E); d) Full submission of Price Schedule (Annex F) signed and stamped; e) Lowest priced, most technically acceptable/compliant offer;
28. Debriefing	<p>In the event that a Bidder is unsuccessful, the Bidder may request a debriefing from IDLO. The purpose of the debriefing is to discuss the strengths and weaknesses of the Bidder's submission, in order to assist the Bidder in improving its future bids for IDLO procurement opportunities. The content of other bids and how they compare to the Bidder's submission will not be discussed.</p>
29. Right to Vary Requirements at the time of the Award	<p><input checked="" type="checkbox"/> N/A for Framework Agreement</p> <p><input type="checkbox"/> Yes</p>
30. Contract Signature	<p>Within five (5) calendar days from the date of receipt of the Contract, the successful Bidder shall sign and date the Contract and return it to IDLO. Failure to do so may constitute sufficient grounds for the annulment of the award, and forfeiture of the Bid Security, if any, and on which event, IDLO may award the Contract to the Second Ranked Bidder or call for new Bids.</p>

31. Payment Terms	IDLO will make payment within 30 days after satisfactory receipt of all goods and upon submission of the invoice by the Supplier.
32. General Terms and Conditions and Supplier Code of Conduct	Any Contract or Purchase Order that will be signed as a result of this ITB shall be subject to the IDLO's General Terms and Conditions and Supplier Code of Conduct attached as Annex H. The mere act of submission of a Bid implies that the Bidder accepts both Annexes in full.
33. Liquidated Damages	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Yes - For late delivery of Goods, IDLO shall be entitled to claim liquidated damages from the Contractor in accordance with Article 23 of the General Terms and Conditions. Liquidated damages for inferior quality or non-conformance of specifications of Goods will be assessed on a case-by-case basis in accordance with the severity of the problem as determined solely by IDLO. The application of this liquidated damages provision shall not relieve the Contractor of its obligations or liabilities pursuant to this Contract.
34. Partial Bid	<input checked="" type="checkbox"/> Not permitted (All or Nothing) <input type="checkbox"/> Permitted
35. Customs clearance, if needed, shall be done by:	<input type="checkbox"/> IDLO <input checked="" type="checkbox"/> Supplier <input type="checkbox"/> N/A

ANNEX B
PRELIMINARY SCREENING CRITERIA

A. MINIMUM ELIGIBILITY CRITERIA

Subject	Criteria	Document Submission Requirement
ELIGIBILITY		
Legal Status	Vendor is a legally registered entity.	Certificate of Incorporation/Registration
Tax Revenue	Vendor is registered with pertinent country's revenue authority.	Valid Tax Compliance Certificate
Eligibility	Vendor is not suspended, nor debarred, nor otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization in accordance with ITB Annex A Clause 21.	Copy of NIC for license holders and Copy of Valid Passport
Bankruptcy	Has not declared bankruptcy, is not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future.	Self-Attestation Document

B. QUALIFICATION CRITERIA

QUALIFICATION		
Litigation History	No consistent history of court/arbitral award decisions against the Bidder for the last 3 years.	Self-Attestation Document
Previous Experience	Minimum 5 years of relevant experience.	Submit copy of Purchase Order and or contract for similar relevant experience.
	Minimum 3 contracts of similar value, nature and complexity implemented over the last 3 years. <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	Submit copy of Purchase Order and or contract for similar relevant experience.
Financial Standing	Minimum average annual turnover of EUR 100,000.00 for the last 3 years. <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	Copy of Financial Audit Reports for last 3 years is to be provided by bidder
	Bidder must demonstrate the current soundness of its financial standing and indicate its prospective long-term profitability. <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	Copy of Corporate Bank Account Statement for the last one (1) year.

ANNEX C
TERMS OF REFERENCE / TECHNICAL SPECIFICATIONS
VEHICLE MAINTENANCE SERVICES

A. About IDLO

The International Development Law Organization (IDLO) is an intergovernmental organization exclusively devoted to promoting the rule of law. Established in 1983, IDLO works to enable governments and empower people to reform laws and strengthen institutions to promote peace, justice, sustainable development and economic opportunity. Its programs, research and policy advocacy cover the spectrum of rule of law from peace and institution building to social development and economic recovery in countries emerging from conflict and striving towards democracy.

The Assembly of Parties is IDLO's highest decision-making body. It is composed of Representatives of all Member Parties, which have joined the Establishment Agreement of IDLO. IDLO currently has 37 Member Parties.

IDLO has its Headquarters in Rome, a Branch Office in The Hague, Liaison Offices for the United Nations in New York and Geneva, and Country Offices in Afghanistan, Armenia, the Bahamas, Burkina Faso, Honduras, Indonesia, Kenya, Kyrgyzstan, Jordan, Liberia, Mali, Mexico, Moldova, Mongolia, Myanmar, Niger, the Philippines, Somalia, Tunisia, Uganda and Ukraine.

The work of IDLO is sustained by a dynamic, diverse, multinational and multicultural workforce, comprised of over 400 employees plus additional personnel in the non-employee category such as consultants and interns. About one fourth of the IDLO workforce is based in its Headquarters in Rome, while the rest are spread across the globe in our Branch and Country offices.

B. Background

IDLO aims to perform this support efficiently, effectively with accountability and transparency, and as such, the IDLO office in Afghanistan is setting up long-term agreements for various operational functions that could contribute to increased cost-effectiveness for the program implementation.

Vehicle Maintenance is one of the back-office services required to keep IDLO operations running effectively and for this purpose, IDLO Afghanistan office is setting up a long-term agreement to ensure that IDLO vehicle fleet is in good condition and run in a cost-effective way to efficiently deliver program activities.

C. Condition of Contract and Expected Output

IDLO is looking to establish one or several Framework Agreement(s) with able and qualified Suppliers. A Framework Agreement is a type of agreement with its terms and conditions under which procurement of goods or services can be effected over a specified period, but which places no obligation on IDLO to order any minimum or maximum quantity. All terms and conditions including the prices will remain unchanged during the period of the Framework Agreement(s).

After entering into a Framework Agreement, IDLO shall place order on a "need basis".

The confirmed award shall be in the form of a duly authorized Work Order. The Work Order is IDLO's commitment against Framework Agreements. The Work Order will provide information on the exact items, its quantities and unit prices (lifted from the Framework Agreement) in addition to other logistic details.

The duration for Framework Agreement(s) is 12 months with an option to extend at the same price, terms and conditions for a second 12-month period subject to satisfactory performance and agreement by both parties.

D. General Provisions

The maintenance and repair tasks are to be carried out in Kabul, Afghanistan. The vehicles will be delivered to the workshop and collected from the same delivery location. Where any maintenance operation is not conducted at the delivery/collection location the contractor will be responsible for any transportation services required.

Maintenance services of the vehicles as listed below and in Annex C.

1. Geographical area to be covered:

Kabul, Afghanistan

2. Specific activities

- Warranty checks, pre-delivery inspections
- Manufacturer warranty repairs
- Computer diagnostics
- Scheduled maintenance tasks
- Ancillary equipment repairs

Repairs of:

- Engines
- Air conditioning & heating systems
- Steering systems
- Vehicle electric/electronic systems (CAN BUS Systems)
- Suspension elements/whole systems
- Windscreen/windows replacement and repair
- Lamp replacement
- Body work
- Body painting
- Tyres and balancing
- Run-flat systems
- Chassis
- Transmission
- Braking systems
- Other repairs as required

E. Qualifications of Successful Contractor

The workshop must provide qualified specialists in vehicle computer, electronic, alarm and electrical systems, fuel systems of diesel engines (including injection and turbo diesel engines), vehicle clutch, transmission and suspension, hydraulic power steering, brakes (including ABS systems), air-conditioning and heating systems, metal sheet work and painting.

1) Facilities to be provided by the Contractor at each location

- a. Capacity to lift whole vehicle,
- b. Sufficient capacity to manage timely repairs to applicable vehicles per lot.
- c. Tyre repair and replacement
- d. Run-flat system repair and replacement
- e. Experience with servicing 4x4 vehicles
- f. Experience with servicing armoured vehicles
- g. Secure parking space
- h. Vehicle recovery capacity
- i. Engineering/fabrication capability for ancillary vehicle devices
- j. Bodywork repair and painting facilities
- k. Parts inventory, storage and management facilities
- l. Telephone, computer and internet facilities
- m. English speaking contact
- n. Ability to cooperate with the warranty provider
- o. Ability to provide Tax free invoices (in English)
- p. Priority treatment of IDLO vehicles

2) Equipment

- a. Electronic diagnostic and repair equipment for all vehicles specified in the contract.
- b. Special tools and test equipment for all vehicles specified in the contract.

3) Requirements for stock of spare parts

The workshop must possess an initial stock of spare parts to be able to provide immediate maintenance of vehicles. A stock of spare parts must include all the parts, lubricants and accessories as necessary for the maintenance and repair of the types of vehicles specified in the contract.

Special attention will be paid to the parts origin:

- For maintenance of oil systems and engine (oil filters, gaskets of the valves cover, oil pressure indicator, taps, belts, power steering belts)
- For maintenance of air and fuel system (air and fuel filters, fuel pipes, fuel pumps)
- For repair of coolant system (coolant hoses, water pumps)
- For maintenance and repair of brake system (brake pads, brake main and working cylinders, brake fluid)
- For maintenance and repair of ignition and electronic/electrical systems
- For maintenance and repair of transmission and suspension (sealing of engine, gear box, distribution box, cross piece, shock absorbers, all rubber parts of suspension, support)
- For recovering vehicle exteriors and body works (glasses, mirrors, door locks)
- Terms of parts delivery must be as low as possible.

4) Compliance to Regulations and By-Laws

The Contractor must comply with all existing laws, regulations and any others that may come into force, such as:

- a. Traffic Regulation
- b. Anti-Pollution Regulation
- c. Registrar of Vehicle Regulation
- d. Factories Act
- e. Safety Regulation
- f. Labour Laws
- g. Any future Regulation, By-Laws Act.

F. Expected Performance

The following aims at highlighting in sequential order the course of events for the performance of the ancillary services (maintenance, repair of vehicles etc.; it is based on the respective clauses of the special conditions of the contract, which prevail in case of ambiguity or divergence.

- a. The servicing schedule will be in accordance with the vehicle manufacturer's recommendations and any changes or alterations as defined by IDLO.
- b. IDLO will make available, at a pre-booked time and date to the contractor any vehicle that is due to have scheduled maintenance or servicing. IDLO will endeavor to make the vehicles available for scheduled maintenance and servicing at staggered intervals to avoid overbooking.
- c. The contractor will be notified with an emailed service order by IDLO Logistics section when a vehicle is due for maintenance or repair. IDLO will deliver and collect vehicles as necessary to the contractors' premises as designated in each location. The delivery address must be manned between 10:00 and 18:00 hours Monday to Saturday inclusive. Secure parking must be available.
- d. Where additional services or parts are required for completion of services the contractor will send prompt information to the IDLO Logistics Officer with an estimation of the parts and labour required. The quotation will be sent to IDLO for approval in advance of any repair taking place.
- e. The Contractor will arrange all parts needed to be delivered to their premises.
- f. Repairs will be completed in the shortest possible time using, where available, parts that are held in stock by the contractor.
- g. Basic Scheduled service:
 - 1. Areas to be checked during a basic scheduled service (provisional list):
 - 2. All Oils and Fluids
 - 3. All Filters
 - 4. Electrical System
 - 5. Brakes
 - 6. Steering Suspension
 - 7. Transmission
 - 8. Full inspection of the chassis, body and safety features of the vehicle must be incorporated into each scheduled maintenance.
- h. The vehicle will be collected by IDLO upon completion of services.

- i. For all lots the number of hours of labour shall be calculated using the Manufacturer's Flat Rate Schedule whenever the Manufacturer's Flat Rate Schedule is still available. These schedules must be attached to the offer.
- j. All invoicing must be presented to the Logistics Officer detailing parts and labour as proof that this work has been carried out. These must include original and copy and by vehicle number
- k. The Contractor shall warrant that the supplies are new, unused, of the most recent models and incorporate all recent improvements in design and materials. The Contractor shall further warrant that none of the supplies have any defect arising from design, materials or workmanship. This warranty shall remain valid for 1 year after provisional acceptance.

G) Service Requirements

1. Specifications on IDLO Fleets for Maintenance and Repair:

No.	Make	Type	Made year	VIN
1	Toyota	Land Cruiser	2011	JTMHV09J4B4053070
2	Toyota	Land Cruiser	2011	JTMHV09J4B4053361
3	Toyota	Land Cruiser	2011	TJMHV09J4B4054073
4	Toyota	Land Cruiser	2011	JTMHV09J7B4052656
5	Toyota	Land Cruiser	2011	JTMHV09J7134053399
6	Toyota	Land Cruiser	2011	JTMHHV09J6B4053457
7	Toyota	Land Cruiser	2011	JTMHV-9J3B4053013
8	Hyundai	Minibus	2011	KMJWA37HACU403669

2. General Specifications for Vehicle Maintenance & Repair Services

Description	Service type*	
	2500km (A)	5000km (B)
Engine Oil	Yes	Yes
Oil Filter	Yes	Yes
Fuel Filter	Yes	Yes
Secondary Fuel Filter	Yes	Yes
Air Filter	Yes	Yes
Gear Oil	No	Yes

Differential Oil	No	Yes
Brake & Clutch Fluid	No	Yes
Anti-Freeze	No	Yes
Wheel Alignment	No	Yes

*Service A is every 2 months then followed by service B.

Lot 1, Item 1 - Specifications for Services Required for Toyota Land Cruiser 200 Series

Toyota Land Cruiser 200 Series VDJ200 / 1VDFTV				
	Service Type A (2,500KM)		Service Type B (5,000KM)	
Description	Unit of Measure	Quantity	Unit of Measure	Quantity
Oil	Litre	10	Litre	11
Oil Filter	Unit	1	Unit	1
Fuel Filter	Unit	1	Unit	1
Secondary Fuel Filter	Unit	1	Unit	1
Air Filter	Unit	1	Unit	1
Gear Oil			Litre	6
Differential Oil			Litre	6
Brake & Clutch Fluid			Litre	2
Anti-Freeze			Litre	9
Wheel Alignment			N/A	Free
Labour	Hours	2 Hours	Hours	4 Hours
Total Quantity of Vehicles		7 Units		

Lot 1, Item 2 – Specifications for Services Required for Hyundai Minibus Van

Hyundai Minibus Van				
	Service Type A (2,500KM)		Service Type B (5,000KM)	
Description	Unit of Measure	Quantity	Unit of Measure	Quantity
Oil	Litre	6	Litre	6
Oil Filter	Unit	1	Unit	1
Fuel Filter	Unit	1	Unit	1
Air Filter	Unit	1	Unit	1
Gear Oil			Litre	8
Differential Oil			Litre	4
Brake & Clutch Fluid			Litre	2
Anti-Freeze			Litre	6
Wheel Alignment			N/A	Free
Labour	Hours	2 Hours	Hours	4 Hours
Total Quantity of Vehicles		1 Unit		

3. General Provisions and Specifications on Spare Parts/Materials

- a. The Contractor shall use only genuine or original manufacture parts for all replacement of components of the vehicles. Locally fabricated/assembled parts with overseas made components will not be accepted.
- b. The Contractor shall ensure that all spare parts and materials used (e.g. lubricants, filters & hoses) conform to the quality and standard set by the vehicle manufacturers.

Lot 2: Specifications on Spare Parts

Lot2, Item 1 – Spare Parts for Toyota Land Cruiser 200 Series

No.	Part Number	Description	Unit
1	Armored	ABSORBER ASSY SHOCK, FR (DOBINSONS WITHOUT BATCH NO.323)	EA
2	Armored	ABSORBER ASSY SHOCK, RR (DOBINSONS WITHOUT BATCH NO.323)	EA
3	78110-60020	ABSORBER, FRONT BUMPER ENERGY	EA
4	13750-0R020	ABSORBER, REAR BUMPER ENERGY	EA
5	78110-60020	ACCELERATOR POSITION SENSOR	EA
6	13750-0R020	ADJUSTER ASSY, VALVE LASH	EA
7	17801-51020	AIR FILTER	EA
8	27060-51010	ALTERNATOR ASSY	EA
9	86300-60580	ANTENNA ASSY, AMPLIFIER	EA
10	48610-60060	ARM ASSY, FRONT SUSPENSION UPPER, RH	EA
11	48630-60030	ARM ASSY, FRONT SUSPENSION, UPPER LH	EA
12	48720-60070	ARM ASSY, LOWER CONTROL, RH, LH	EA
13	48710-60150	ARM ASSY, UPPER CONTROL, REAR LH	EA
14	48710-60140	ARM ASSY, UPPER CONTROL, REAR RH	EA
15	48069-60030	ARM SUB-ASSY, FRONT SUSPENSION, LOWER NO.1 LH	EA
16	48068-60030	ARM SUB-ASSY, FRONT SUSPENSION, LOWER NO.1 RH	EA
17	85221-60280	ARM, FR WIPER, LH	EA
18	85211-60260	ARM, FR WIPER, RH	EA
19	85241-28100	ARM, REAR WIPER	EA
20	28800-50160	BATTERY 80D26L	EA
21	28800-66040	BATTERY 80D26R	EA
22	89745-52030	BATTERY, TRANSMITTER (BATTERY FOR REMOTE CONTROL)	EA
23	90363-15017	BEARING (FOR INPUT SHAFT)	EA
24	43570-60030	BEARING ASSY, FRONT AXLE W/ABS ROTOR, LH, RH	EA
25	31230-60260	BEARING ASSY, CLUTCH RELEASE	EA
26	13204-51020	BEARING SET CONNECTING ROD U/S 0.25	SET
27	11704-51020	BEARING SET, CRANKSHAFT U/S 0.25	SET
28	99369-K2250	BELT, V (FOR FAN AND ALTERNATOR)	EA
29	73210-60720	BELT ASSY, FRONT SEAT OUTER, RH	EA
30	85222-42110	BLADE, FR WIPER, LH	EA
31	85222-53071	BLADE, FR WIPER, RH	EA
32	85242-42030	BLADE, RR WIPER	EA
33	90942-02083	BOLT HUB	EA
34	90105-16086	BOLT (FOR FRONT SUSPENSION UPPER ARM LH)	EA

No.	Part Number	Description	Unit
35	04437-60050	BOOT KIT, FRONT DRIVE SHAFT, INBOARD JOINT, RH, LH	EA
36	04427-60090	BOOT KIT, FRONT RIVE SHAFT, IN & OUTBOARD, RH, LH	EA
37	16307-51010	BRACKET SUB-ASSY, FAN	EA
38	48824-60170	BRACKET, FRONT STABILIZER	EA
39	48824-26230	BRACKET, STABILIZER (FOR REAR)	EA
40	90080-81041	BULB FOR (HEAD LAMP) , NO.1	EA
41	90981-13075	BULB FOR (HEAD LAMP) , NO.2	EA
42	99132-12050	BULB (FOR CLEARANCE LAMP)	EA
43	90981-15021	BULB FOR (REAR LAMP)	EA
44	48304-60140	BUMPER, FRONT SPRING	EA
45	48306-60221	BUMPER, REAR SPRING	EA
46	48654-60040	BUSH, FRONT LOWER ARM, NO.1 RH,LH	EA
47	48655-60040	BUSH, FRONT LOWER ARM, NO.2 RH, LH	EA
48	48632-60030	BUSH, FRONT SUSPENSION UPPER ARM RH, LH	EA
49	11122-0R010	BUSH INTAKE, EXHAUST VAVLE GUIDE	EA
50	48815-60250	BUSH STABILIZER FR	EA
51	48815-60240	BUSH STABILIZER RR	EA
52	48849-60010	BUSH STABILIZER RR	EA
53	48849-60110	BUSH, FRONT STABILIZER LINK	EA
54	45130-60370-CO	BUTTON ASSY, HORN	EA
55	46420-60090	CABLE ASSY PARKING BRAKE NO.2	EA
56	46430-60030	CABLE ASSY PARKING BRAKE NO.3	EA
57	69710-60020	CABLE ASSY, FRONT DOOR LOCK RH, LH	EA
58	69730-60020	CABLE ASSY, REAR DOOR LOCK RH, LH	EA
59	23380-51030	CAP ASSY, FUEL FILTER (PRIMING PUMP)	EA
60	15650-38010	CAP ASSY, OIL FILTER W/ELEMENT	EA
61	43514-34020	CAP, FRONT AXLE HUB GREASE	EA
62	51900-60320	CARRIER ASSY, SPARE WHEEL	EA
63	51903-60160	CARRIER SUB-ASSY, SPARE WHEEL	EA
64	13506-51020	CHAIN SUB-ASSY	EA
65	88410-6A100	CLUTCH ASSY, MAGNET	EA
66	31470-60380	CLUTCH OPERATING CYLINDER	EA
67	C59-564	COIL SPRING FR, DOBINSONS FOR ARMORED 21.99 KG	EA
68	C59-565	COIL SPRING RR, DOBINSONS FOR ARMORED 23 KG	EA
69	88320-6A330	COMPRESSOR ASSY COOLER	EA
70	89990-60141	COMPUTER ASSY, SMART KEY	EA
71	89661-60G30	COMPUTER, ENGINE CONTROL	EA
72	89533-60241	COMPUTER, 4 WHEEL DRIVE CONTROL	EA
73	88460-60410	CONDENSER ASSY AC	EA

No.	Part Number	Description	Unit
74	69690-60050	CONTROL ASSY, BACK DOOR REMOTE	EA
75	15710-51020	COOLER ASSY, OIL	EA
76	44402-60041	COOLER SUB-ASSY, POWER STEERING OIL, NO.1	EA
77	86101-60680	CORD SUB-ASSY, ANTENNA	EA
78	86101-60600	CORD SUB-ASSY, ANTENNA, NO.2	EA
79	16210-51020	COUPLING ASSY, FLUID	EA
80	31210-60300	COVER ASSY, CLUTCH	EA
81	47704-60090	COVER SUB-ASSY, DISC BRAKE DUST, FRONT LH	EA
82	47703-60090	COVER SUB-ASSY, DISC BRAKE DUST, FRONT RH	EA
83	52119-60995	COVER, FRONT BUMPER	EA
84	52159-60947	COVER, REAR BUMPER	EA
85	87945-60010	COVER, OUTER MIRROR, LH	EA
86	87915-60010	COVER, OUTER MIRROR, RH	EA
87	48817-60020	CUSHION, STABILIZER (FOR REAR)	EA
88	69052-60251	CYLINDER & KEY SET, DOOR LOCK, LH	EA
89	31420-60060	CYLINDER ASSY, CLUTCH MASTER	EA
90	47750-60280	CYLINDER ASSY, DISC BRAKE, LH	EA
91	47850-60070	CYLINDER ASSY, DISC BRAKE, REAR LH	EA
92	47830-60080	CYLINDER ASSY, DISC BRAKE, REAR RH	EA
93	47730-60280	CYLINDER ASSY, FRONT DISC BRAKE, RH	EA
94	04311-60180	CYLINDER KIT CLUTCH MASTER	KIT
95	04313-60190	CYLINDER KIT, CLUTCH RELEASE	KIT
96	04479-60270	CYLINDER KIT, REAR WHEEL	KIT
97	04479-60270	CYLINDER SUB-ASSY, BRAKE MASTER	EA
98	13561-51020	DAMPER, CHAIN VIBRATION, NO.1	EA
99	42441-34020	DEFLECTOR, BRAKE DRUM OIL RH	EA
100	31250-60470	DISC ASSY, CLUTCH	EA
101	43512-60180	DISC, FRONT	EA
102	42431-60290	DISC, REAR	EA
103	69060-60100	DOOR LOCK (REAR LH)	EA
104	69050-60100	DOOR LOCK (REAR RH)	EA
105	89840-60010	DRIVER, TURBO MOTOR	EA
106	88474-17010	DRYER COOLER	EA
107	45046-69235	END SUB-ASSY, TIE ROD, RH	EA
108	45047-69145	END-SUB ASSY, TIE ROD LH	EA
109	88501-60350	EVAPOLATOR SUB-ASSY, COOLER	EA
110	16361-50110	FAN COOLING	EA
111	87139-30040	FILTER, CLEANER AIR	EA
112	41201-80481	FINAL GEAR KIT, DIFFERENTIAL, FRONT	kit

No.	Part Number	Description	Unit
113	13405-51020	FLYWHEEL	EA
114	23390-51020	FUEL FILTER	EA
115	58510-60D50-E0	CARPET ASSY, FLOOR, FRONT, SAND BEIGE, TRIM4*	EA
116	58570-60A70-E0	CARPET ASSY, REAR FLOOR	EA
117	11213-51020	GASKET, CYLINDER HEAD COVER	KIT
118	11214-51010	GASKET, CYLINDER HEAD COVER NO.2	KIT
119	11115-51030-E0	GASKET CYLINDER HEAD	KIT
120	11116-51030-A0	GASKET CYLINDER HEAD, NO.2	KIT
121	90430-12031	GASKET FOR OIL PAN DRAIN PLUG	EA
122	04111-51030	GASKET KIT, ENGINE OVERHAUL	KIT
123	04446-60270	GASKET KIT, POWER STEERING PUMP	KIT
124	42181-60070	GASKET KIT, REAR DIFFERENTIAL CARRIER	KIT
125	42443-60020	GASKET, BRAKE DRUM OIL DEFLECTOR, LH	EA
126	17173-51020	GASKET, EXHAUST MANIFOLD TO HEAD	KIT
127	17198-51010	GASKET, EXHAUST MANIFOLD, NO.2	KIT
128	17451-28040	GASKET, EXHAUST PIPE	EA
129	90917-06066	GASKET, EXHAUST PIPE	EA
130	90917-06078	GASKET, EXHAUST PIPE, NO.2	EA
131	17177-51011	GASKET, INTAKE MANIFOLD TO HEAD, NO.1	KIT
132	17179-51010	GASKET, INTAKE MANIFOLD, NO.2	KIT
133	17171-51010	GASKET, INTAKE TO EXHAUST MANIFOLD	KIT
134	53101-60470	GRILL, RADIATOR	EA
135	53113-60030	GRILLE, RADIATOR, LOWER LH	EA
136	53112-60040	GRILLE, RADIATOR, LOWER NO.1	EA
137	52411-60140	GUARD, FRONT BUMPER	EA
138	52412-60050	GUARD, FRONT BUMPER, NO.2	EA
139	Armored	WINDSHIELD bullet proof	EA
140	Armored	Door Glass front RH bullet proof	EA
141	Armored	Door Glass front LH bullet proof	EA
142	Armored	Door Glass rear RH bullet proof	EA
143	Armored	Door Glass rear LH bullet proof	EA
144		Door Glass Back Door bullet proof	EA
145	69210-60100-C0	HANDLE ASSY, FRONT DOOR, OUTSIDE RH, LH	EA
146	69210-60120-C0	HANDLE ASSY, REAR DOOR, OUTSIDE RH, LH	EA
147	81170-60C51	HEAD LAMP ASSY, LH	EA

No.	Part Number	Description	Unit
148	81130-60C81	HEAD LAMP ASSY, RH	EA
149	86510-48110	HORN ASSY, HIGH PITCHED	EA
150	17881-51030	HOSE AIR CLEANER NO.1	EA
151	12261-51031	HOSE VENTILATION	EA
152	87245-60C10	HOSE, HEATER WATER, INLET	EA
153	87245-60C20	HOSE, HEATER WATER, OUTLET	EA
154	16572-51030	HOSE, RADIATOR LOWER NO.2	EA
155	16571-51030	HOSE, RADIATOR UPPER NO.1	EA
156	15777-51020	HOSE, OIL COOLER	EA
157	15778-51020	HOSE, OIL COOLER, NO2	EA
158	42460-60030	HUB & BEARING ASSY, REAR AXLE, LH	EA
159	42450-60070	HUB & BEARING ASSY, REAR AXLE, RH	EA
160	43502-60190	HUB SUB-ASSY, FRONT AXLE	EA
161	23670-59035	INJECTOR ASSY	EA
162	89871-71010	INJECTOR DRIVER	EA
163	17709-51010	INLET SUB-ASSY, AIR CLEANER	EA
164	12361-51030	INSULATOR ENGINE FRONT	EA
165	12371-51060	INSULATOR ENGINE REAR	EA
166	85315-60340	JAR ASSY, WINDSHIELD WASHER	EA
167	43212-60190	KNUCKLE, STEERING, LH	EA
168	43211-60190	KNUCKLE, STEERING, RH	EA
169	81730-53011	LAMP ASSY, SIDE TURN SIGNAL	EA
170	81561-60750	LAMP REAR COMBINATION, LH	EA
171	81551-60820	LAMP REAR COMBINATION, RH	EA
172	81591-60210	LENS AND BODY, REAR LAMP, LH	EA
173	81580-60190	LENS AND BODY, REAR LAMP, RH	EA
174	81731-51011	LENS, SIDE TURN SIGNAL LAMP,	EA
175	46210-60300	LEVER ASSY, PARKING BRAKE	EA
176	48820-60070	LINK ASSY, FRONT STABILIZER, RH	EA
177	48820-60070	LINK ASSY, POWER STEERING	EA
178	48810-60050	LINK SUB-ASSY, FRONT STABILIZER	EA
179	69040-42241	LOCK ASSY, FRONT DOOR, LH	EA
180	69030-42221	LOCK ASSY, FRONT DOOR, RH	EA
181	53510-60270	LOCK ASSY, HOOD	EA
182	69350-60140	LOCK ASSY, BACK DOOR	EA
183	83800-60K41	METER ASSY, COMBINATION	EA
184	22204-51010	METER S/A, INTAKE AIR FLOW	EA
185	87810.0W140	MIRROR ASSY, INNER REAR VIEW	EA
186	87910-60B30	MIRROR ASSY, OUTER REAR VIEW, RH	EA

No.	Part Number	Description	Unit
187	87940-60B20	MIRROR ASSY, OUTER REAR VIEW, LH	EA
188	85330-60180	MOTOR & PUMP ASSY, RR WASHER	EA
189	85330-60190	MOTOR AND PUMP ASSY WIDSHIELD WASHER	EA
190	85710-60160	MOTOR ASSY, POWER WINDOW REGULATOR, RH (Front Door)	EA
191	85720-60160	MOTOR ASSY, POWER WINDOW REGULATOR, RH (Front Door)	EA
192	85710-60180	MOTOR ASSY, POWER WINDOW REGULATOR, LH (Rear Door)	EA
193	85720-60150	MOTOR ASSY, POWER WINDOW REGULATOR, LH	EA
194	85130-60190	MOTOR ASSY, REAR WIPER	EA
195	85110-60390	MOTOR ASSY, WINDSHIELD WIPER	EA
196	87103-60390	MOTOR SUB-ASSY, BLOWER W/FAN	EA
197	87103-28110	MOTOR SUB-ASSY, BLOWER W/FAN (FOR REAR)	EA
198	85381-28220	NOZZLE WINDSHIELD WASH FR	EA
199	85391-60120	NOZZLE WINDSHIELD WASH RR	EA
200	90179-32007	NUT (FOR FRONT AXLE SHAFT)	EA
201	90942-01101	NUT, HUB	EA
202	04152-38020	OIL FILTER	EA
203	15100-51020	OIL PUMP	EA
204	04465-60280	PAD KIT DISC BRAKE FR	KIT
205	04466-60120	PAD KIT DISC BRAKE RR	KIT
206	17420-51010	PIPE ASSY, EXHAUST, CENTER	EA
207	17410-51020	PIPE ASSY, EXHAUST, FRONT	EA
208	17450-51020	PIPE ASSY, EXHAUST, FRONT NO.2	EA
209	17430-51010	PIPE ASSY, EXHAUST, TAIL	EA
210	17886-51010	PIPE SUB-ASSY, AIR CLEANER, NO.2	EA
211	17885-51010	PIPE, AIR CLEANER	EA
212	17875-51020	PIPE, INTAKE AIR CONNECTOR	EA
213	17877-51020	PIPE, INTAKE AIR CONNECTOR, NO.2	EA
214	13101-0W020	PISTON SUB-ASSY, W/PIN	EA
215	52162-60040	PLATE, REAR BUMPER, NO.1	EA
216	90341-12012	PLUG (FOR OIL PAN DRAIN)	EA
217	19850-26010	PLUG ASSY, GLOW	EA
218	16603-51010	PULLEY SUB-ASSY IDLER NO.2	EA
219	16371-51020	PULLEY, FAN	EA
220	16100-59365	PUMP ASSY, WATER	EA
221	29300-0W050	PUMP ASSY VACUUM	EA
222	47070-60060	PUMP ASSY, BRAKE BOOSTER W/ACCUMULATOR	EA
223	22100-51032	PUMP ASSY, INJECTION	EA

No.	Part Number	Description	Unit
224	44310-60530	PUMP ASSY, VANE (PUMP ASS, POWER STEERING)	EA
225	16400-51050	RADIATOR ASSY	EA
226	87050-60450	RADIATOR ASSY, AIR CONDITIONER	EA
227	23810-0W010	RAIL ASSY COMMON LH& RH	EA
228	87961-60B20	REAR VIEW MIRROR LH	EA
229	87931-60B30	REAR VIEW MIRROR RH	EA
230	89740-60031	RECEIVER, DOOR CONTROL	EA
231	69802-60080	REGULATOR SUB-ASSY, FRONT DOOR WINDOW, LH	EA
232	69801-60080	REGULATOR SUB-ASSY, FRONT DOOR WINDOW, RH	EA
233	69804-35080	REGULATOR SUB-ASSY, REAR DOOR WINDOW, LH	EA
234	69803-35080	REGULATOR SUB-ASSY, REAR DOOR WINDOW, RH	EA
235	52021-60140	REINFORCEMENT SUB-ASSY, FRONT BUMPER	EA
236	44360-60300	RESERVOIR ASSY, VANE PUMP OIL	EA
237	52521-60080	RETAINER, FRONT BUMPER, UPPER CENTER	EA
238	42423-34040	RETAINER, REAR AXLE BEARING, INNER	EA
239	13011-51040	RING SET, PISTON	SET
240	48740-60150	ROD ASSY, REAR LATERAL CONTROL	EA
241	85214-30380	RUBBER, WIPER RH	EA
242	85214-53080	RUBBER, WIPER RH	EA
243	85214-31010	RUBBER, WIPER BLADE REAR	EA
244	Armored	RUN FLAT TIRE (USED FOR INSIDE OF ARMORED TIRES ONLY)	PAIR
245	90311-45028	SEA OIL (REAR PENION)	EA
246	90316-83001	SEAL, OIL (FOR FRONT AXLE HUB INNER RH)	EA
247	90312-87001	SEAL, OIL (FOR FRONT AXLE HUB RH)	EA
248	90310-63001	SEAL, OIL (FOR REAR AXLE SHAFT RH)	EA
249	89422-33030	SENSOR, DIESEL ENGINE WATER TEMPERATURE	EA
250	89491-60100	SENSOR, ENGINE OIL LEVEL	EA
251	89424-60010	SENSOR, INLET AIR TEMPERATURE	EA
252	89421-20200	SENSOR, TURBO PRESSURE (FOR DIESEL TURBO)	EA
253	90919-05029	SENSOR, CAM POSITION	EA
254	90919-05072	SENSOR, CRANCK POSITION	EA
255	89170-60410	SENSOR ASSY, AIR BAG	EA
256	43460-69175	SHAFT ASSY, FRONT DRIVE OUTBOARD JOINT, RH, LH	EA
257	43430-60071	SHAFT ASSY, FRONT DRIVE, RH, LH	EA
258	37140-60590	SHAFT ASSY, PROPELLER, FRONT	EA
259	42301-60030	SHAFT, REAR AXLE, RH	EA
260	45220-60230	SHAFT ASSY, STEERING INTERMEDIATE	EA
261	04946-60120	SHIM KIT, ANTI SQUEAL (FOR REAR DISC BRAKE)	KIT
262	04945-60080	SHIM KIT, ANTI SQUEAL, FRONT	KIT

No.	Part Number	Description	Unit
263	16711-51020	SHROUD, FAN	EA
264	46530-34010	SHOE ASSY, PARKING BRAKE	kit
265	13559-51010	SLIPER, CHAIN TENSIONER	EA
266	04371-60070	SPIDER KIT FR, RR PROPELLER SHAFT	KIT
267	48302-60090	SPRING SUB-ASSY, HOLLOW	EA
268	28100-51071	STARTER ASSY	EA
269	44200-60170	STEERING GEAR BOX	EA
270	84340-69075	SWITCH ASSY, STOP LAMP	EA
271	84225-60010	SWITCH, SHIFT POSITION	EA
272	15104-51030	STRAINER SUB-ASSY, OIL	EA
273	53440-69105	SUPPORT ASSY, HOOD	EA
274	17565-31050	SUPPORT, EXHAUST PIPE, NO.4	EA
275	17565-28010	SUPPORT, EXHAUST PIPE, NO.5	EA
276	84210-60030	SWITCH ASSY, BACK-UP LAMP	EA
277	84520-42010	SWITCH ASSY, CLUTCH START	EA
278	89438-33010	SWITCH, POWER STEERING OIL PRESSURE	EA
279	16470-51020	TANK ASSY, RADIATOR RESERVE	EA
280	16461-50370	TANK, RADIATOR, LOWER	EA
281	16441-51040	TANK, RADIATOR, UPPER	EA
282	16620-51011	TENSIONER ASSY, V-RIBBED BELT	EA
283	13540-51020	TENSIONER ASSY-CHAIN, NO.1	EA
284	26100-26010	BODY ASSY, DIESEL THROTTLE	EA
285	42652-60B80	TIRE 285/65 R17, D/L MAX LOAD DUAL 1320 KG,80 PSI	EA
286	42652-60B50	TIRE 245/75 R17, D/L MAX LOAD DUAL 1320 KG,80 PSI	EA
287	36100.60B11	TRANSFER ASSY	EA
288	33030.60B00	TRANSMISSION UNIT ASSY, MANUAL	UNIT
289	17201-51020	TURBO CHARGER SUB-ASSY	EA
290	17208-51010	TURBO CHARGER SUB-ASSY , NO.2	EA
291	87030-60040	UNIT ASSY, COOLING, REAR	EA
292	87107-60410	UNIT SUB-ASSY, HEATER RADIATOR	EA
293	90942-05009	VALVE (FOR TUBELESS TIRE)	EA
294	13715-51030	VALVE, EXHAUST	SET
295	13711-51030	VSLVE, INTAKE	SET
296	11012-51010	WASHER SET, CRANKSHAFT THRUST	KIT
297	90208-49001	WASHER (FOR REAR AXLE SHAFT RH)	EA
298	42611-60620	WHEEL Disc	EA
299	45100.60620.C 1	WHEEL ASSY, STEERING	EA
300	89543-60050	WHEEL SPEED SENSOR (FRONT AND REAR) LH	EA
301	89542-60050	WHEEL SPEED SENSOR (FRONT AND REAR) RH	EA

No.	Part Number	Description	Unit
302		Wiring repairing Check Engine light and 4 LO Light	EA

Lot 2, Item 2 – Spare Parts for Hyundai Minibus Van

S.No.	Part Number	Description	Unit
1	08886-81006	Power oil	EA
2	08889-80071	Coolant	EA
3	08823-80010	Brake fluid	EA
4		Fuel filter	EA
5		Oil filter	EA
6		Head light	EA
7		Fan belt	EA
8		Thermostat	EA
9		Front Stabilizer Link	EA
10		A/C belt	EA
11		Wiper blade	EA
12		Windshield screen	EA
13		Brake master cylinder	EA
14		Clutch master cylinder (down)	EA
15		Horn	EA
16	08880-83227	Engine oil	EA
17	0	Grease	EA
18	08886-81005	Hydraulic	EA
19		Air Filter	EA
20		A/C Filter	EA
21		Clutch Fluid	EA
22		Front Brake Pad	EA
23		Rear Brake Pad	EA
24		Hand Brake Shoes	EA
25		Brake Lights	EA
26		Front Rotor Disc	EA
27		Rear Rotor Disc	EA
28		Clutch Disc	EA
29		Clutch Cover	EA
30		Clutch Bearing	EA
31		Flywheel	EA
32		Support Exhaust	EA

S.No.	Part Number	Description	Unit
33		Front Upper Control arm	EA
34		Front Lower Control arm	EA
35		Rear Upper Control Arm	EA
36		Rear Lower Control arm	EA
37	08885-81026	Differential Gear Oil	EA
38	08886-81006	ATF	EA
39		Wiring repairing check Engine light and 4LO Light	EA

4. Specifications on Emergency Breakdown and Towing Services (EBTS)

- ii. The Contractor shall provide Emergency Breakdown and Towing Services (EBTS) on 24-hours basis. All towing charges shall be borne by the contractor. The service shall be rendered within the two (2) hour time period after notification of breakdown.
- iii. The Contractor has to provide an appropriate breakdown recovery vehicle to operate breakdown vehicle.
- iv. All existing vehicles with their specific brand, model and quantity are listed in Annex A. The fleet of vehicles shall be of the following categories:
 - a. Landcruiser
 - b. Van
 - c. All old or new registered vehicles acquired by the IDLO from time to time.

H. Service Provider Obligations:

The service provider shall submit monthly statements to IDLO. The statement shall identify all maintenance services provided by invoice number and vehicle number.

1. Delivery time of completed work to be communicated at time of accepting vehicle.
2. The contractor shall take full responsibility for any error made through maintenance rendered by it and shall be responsible at his own cost for any loss or damage.
3. The Contractor shall maintain an adequate inventory of officially authorized manufacturer parts for the above models of vehicles and shall have a satisfactory source of supply for such parts as may be needed in the performance of the services.
4. The Contractor will avail the services of his workshop and give priority to provide IDLO vehicles with all necessary repair and maintenance to comply with the service delivery timeframes above.
5. The Contractor shall perform all services in a diligent, skillful and professional manner in a strict compliance with the provision of this TOR and the instruction of the IDLO.
6. The Contractor shall keep and maintain up to-date records of all services rendered to the IDLO's vehicles and shall remind the IDLO in two weeks in advance of the next service schedule.
7. The Contractor shall ensure that the mechanics for any repair works are skilled (trained and certified) and sufficiently trained in the respective vehicles. Unskilled mechanics/staff shall not carry out any major repairs on IDLO vehicles.
8. The Contractor agrees to provide services maintenance and inspections of IDLO vehicles on Contractor's territory as agreed with IDLO.

-
9. The Contractor shall have land line and mobile phone access, email address and fax for continuous communication in case of emergency or unplanned replacement of parts of IDLO vehicles during the working period (from Sunday to Thursday, 08am to 05pm). All the information on services performed by the Contractor is to be provided to IDLO on monthly basis. The form and content of such information shall be agreed in advance with IDLO.

I. Billing and Payment Procedures:

Billing procedure shall be in accordance with the following:

1. IDLO authorized representative shall issue a work order to the Contractor, specifying the plate number of the vehicle and requesting service/maintenance to be provided. Any additional works/services not provided in the work order shall be approved prior the works/services take place. IDLO shall not be obligated to compensate for services which were not approved in advance. (No work order to be accepted verbally.)
2. IDLO shall receive an invoice against services requested, which would clearly identify the maintenance services/repairs performed once the services are completed. It will also state any future issues which may arise with the vehicle and how to prevent their consequences, if necessary.
3. At any time, IDLO can request that replaced parts be sent at the Contractor's expense to the IDLO for inspection.
4. The Contractor shall maintain account for IDLO and IDLO will be responsible for the payments of its bills.
5. For unscheduled services/repairs, IDLO will obtain quotations, which need to be explicitly accepted by purchase order or order confirmation.
6. The Contractor's authorized representative shall sign/stamp Service Completion Note and send invoices to IDLO on monthly basis.
7. The invoices should display unique identification number, Contract number, order number, and vehicle plate number.
8. Monthly consolidated invoices to show outstanding amounts must be sent.

J. Damage to IDLO's Property and Vehicles

1. During the execution of the contract, the Contractor shall protect all property and vehicles belonging to the IDLO left under his custody from damage or loss.
2. Any damage or loss of properties and vehicles belonging to the IDLO, as a result of the carelessness, negligence or otherwise of the Contractor's workmen, shall be made good or replaced by the Contractor to the entire satisfaction of the IDLO.
3. Should the Contractor fail to make good the damage or loss within the period specified, IDLO shall, without further reference to the Contractor, have the damage repaired or loss replaced, and all expenses incurred shall be deducted by the IDLO from the payment due to the Contractor

**ANNEX D
BID SUBMISSION FORM**

This Form must be submitted using the Supplier's Official Letterhead/Stationery in the format specified below)

Dear Sir / Madam,

Having examined the Solicitation Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide Services for **[INSERT AMOUNT OF MONEY AND CURRENCY:]** as may be ascertained in accordance with the Price Schedule (Annex F) attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to commence and complete delivery of all services specified in the contract within the time frame stipulated.

We agree to abide by this Bid for a period of 90 days from the date fixed for opening of Bids in the Invitation to Bid, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We hereby accept the IDLO's General Terms and Conditions in full and Payment Policy of payment within 30 days after delivery of service on presentation of complete and correct invoice.

We understand that you are not bound to accept any Bid you may receive.

Company/Organization: _____

Name: _____

Title: _____

Date: **Select date**

Signature: _____

Duly authorized to sign this Bid

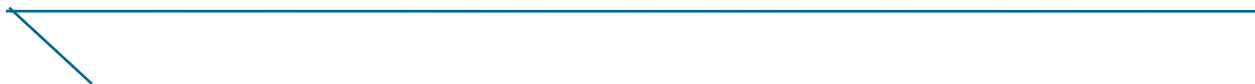
ANNEX E
BIDDER INFORMATION FORM

Name of Bidder:		Date:	Select date
ITB reference:	ITB N_229_2020_AFG		
Legal name of Bidder	[Complete]		
Legal Company Address	[Complete]		
Workshop Address	[Complete]		
Year of registration	[Complete]		
Bidder's Authorized Representative Information	Name: [Complete] Title: [Complete] Telephone numbers: [Complete] Email: [Complete]		
Are you an IDLO vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, [insert IDLO vendor number]		
Countries of operation	[Complete]		
No. of full-time employees	[Complete]		
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	[Complete]		
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	[Complete]		
Contact person that IDLO may contact for requests for clarifications during Bid evaluation	Name: [Complete] Title: [Complete] Telephone numbers: [Complete] Email: [Complete]		
Please attach the following documents:	<ul style="list-style-type: none"> ▪ Certificate of Incorporation/ Business Registration ▪ Tax Registration/Payment Certificate issued by the Internal Revenue Authority evidencing that the Bidder is updated with its tax payment obligations, or Certificate of Tax exemption, if any such privilege is enjoyed by the Bidder ▪ Trade name registration papers, if applicable ▪ Quality Certificate for goods (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards and citations received by the Bidder, if relevant ▪ Patent Registration Certificates, if any of technologies submitted in the tender is patented by the Bidder ▪ Certification or authorization to act as Agent on behalf of the Manufacturer, or Power of Attorney. ▪ Export Licenses, if applicable ▪ Local Government permit to locate and operate in assignment location, if applicable 		

- Official Letter of Appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country
- Audited financial statements (balance sheets, including all related notes, and income statements) for the last 3 years

Please complete the below additional Table on Company Specifications:

Description	Yes (✓)	No (x)	Specify
Number of qualified staff (trained engineers)			
Number of assisting staff			
Minimum 1 workshop location			
Minimum 8 working hours (please specify opening and closing time)			
Minimum 5 working days per week (please specify days and number of days)			
Ability to respond to emergency call (if yes, provide contact number)			
Use of only Officially Authorized Manufacturer materials and parts			
Routine maintenance (Service Level A) scheduled within no more than 1 week after formal notification by the IDLO			
Routine maintenance (Service Level A) completed within no more than 2 days after acceptance of vehicle for maintenance			
Ad hoc repairs to be scheduled within no more than 3 working days after formal notification by the IDLO			



**ANNEX F
PRICE SCHEDULE**

The Price Schedule must provide a detailed cost breakdown. Provide separate figures for each functional grouping or category.

In case of an equipment component to the service provided, the Price Schedule should include figures for both purchase and lease/rent options. The IDLO reserves the option to either lease/rent or purchase outright the equipment through the Bidder.

Lot 1: Vehicle Maintenance Services							
Item No.	Item	Total Quantity of Vehicles	Description of Services	Unit Price Service Type A per Vehicle in USD	Unit Price Service Type B Per Vehicle in USD	Total Price (Service Type A + Service Type B) Per Vehicle in USD	Total Price Service Type A + Type B per Total Quantity of Vehicles in USD
1	Toyota Land Cruiser 200 Series	7	Refer to Annex C, Section G				
2	Hyundai Minibus Van	1	Refer to Annex C, Section G				
Total in USD							
Taxes (if applicable)							
Sub-Total							



Lot 2					
Item 1 - Spare Parts for Toyota Land Cruiser Armored 200 Series					
No.	Part Number	Description	Unit	Unit Price (USD)	Total Price for 7 Vehicles (USD)
1	Armored	ABSORBER ASSY SHOCK, FR (DOBINSONS WITHOUT BATCH NO.323)	EA		
2	Armored	ABSORBER ASSY SHOCK, RR (DOBINSONS WITHOUT BATCH NO.323)	EA		
3	78110-60020	ABSORBER, FRONT BUMPER ENERGY	EA		
4	13750-0R020	ABSORBER, REAR BUMPER ENERGY	EA		
5	78110-60020	ACCELERATOR POSITION SENSOR	EA		
6	13750-0R020	ADJUSTER ASSY, VALVE LASH	EA		
7	17801-51020	AIR FILTER	EA		
8	27060-51010	ALTERNATOR ASSY	EA		
9	86300-60580	ANTENNA ASSY, AMPLIFIER	EA		
10	48610-60060	ARM ASSY, FRONT SUSPENSION UPPER, RH	EA		
11	48630-60030	ARM ASSY, FRONT SUSPENSION, UPPER LH	EA		
12	48720-60070	ARM ASSY, LOWER CONTROL, RH, LH	EA		
13	48710-60150	ARM ASSY, UPPER CONTROL, REAR LH	EA		
14	48710-60140	ARM ASSY, UPPER CONTROL, REAR RH	EA		
15	48069-60030	ARM SUB-ASSY, FRONT SUSPENSION, LOWER NO.1 LH	EA		
16	48068-60030	ARM SUB-ASSY, FRONT SUSPENSION, LOWER NO.1 RH	EA		
17	85221-60280	ARM, FR WIPER, LH	EA		
18	85211-60260	ARM, FR WIPER, RH	EA		
19	85241-28100	ARM, REAR WIPER	EA		
20	28800-50160	BATTERY 80D26L	EA		
21	28800-66040	BATTERY 80D26R	EA		
22	89745-52030	BATTERY, TRANSMITTER (BATTERY FOR REMOTE CONTROL)	EA		
23	90363-15017	BEARING (FOR INPUT SHAFT)	EA		
24	43570-60030	BEARING ASSY, FRONT AXLE W/ABS ROTOR, LH, RH	EA		
25	31230-60260	BEARING ASSY, CLUTCH RELEASE	EA		
26	13204-51020	BEARING SET CONNECTING ROD U/S 0.25	SET		
27	11704-51020	BEARING SET, CRANKSHAFT U/S 0.25	SET		
28	99369-K2250	BELT, V (FOR FAN AND ALTERNATOR)	EA		
29	73210-60720	BELT ASSY, FRONT SEAT OUTER, RH	EA		
30	85222-42110	BLADE, FR WIPER, LH	EA		
31	85222-53071	BLADE, FR WIPER, RH	EA		
32	85242-42030	BLADE, RR WIPER	EA		

Lot 2					
Item 1 - Spare Parts for Toyota Land Cruiser Armored 200 Series					
No.	Part Number	Description	Unit	Unit Price (USD)	Total Price for 7 Vehicles (USD)
33	90942-02083	BOLT HUB	EA		
34	90105-16086	BOLT (FOR FRONT SUSPENSION UPPER ARM LH)	EA		
35	04437-60050	BOOT KIT, FRONT DRIVE SHAFT, INBOARD JOINT, RH, LH	EA		
36	04427-60090	BOOT KIT, FRONT RIVE SHAFT, IN & OUTBOARD, RH, LH	EA		
37	16307-51010	BRACKET SUB-ASSY, FAN	EA		
38	48824-60170	BRACKET, FRONT STABILIZER	EA		
39	48824-26230	BRACKET, STABILIZER (FOR REAR)	EA		
40	90080-81041	BULB FOR (HEAD LAMP) , NO.1	EA		
41	90981-13075	BULB FOR (HEAD LAMP) , NO.2	EA		
42	99132-12050	BULB (FOR CLEARANCE LAMP)	EA		
43	90981-15021	BULB FOR (REAR LAMP)	EA		
44	48304-60140	BUMPER, FRONT SPRING	EA		
45	48306-60221	BUMPER, REAR SPRING	EA		
46	48654-60040	BUSH, FRONT LOWER ARM, NO.1 RH,LH	EA		
47	48655-60040	BUSH, FRONT LOWER ARM, NO.2 RH, LH	EA		
48	48632-60030	BUSH, FRONT SUSPENSION UPPER ARM RH, LH	EA		
49	11122-0R010	BUSH INTAKE, EXHAUST VAVLE GUIDE	EA		
50	48815-60250	BUSH STABILIZER FR	EA		
51	48815-60240	BUSH STABILIZER RR	EA		
52	48849-60010	BUSH STABILIZER RR	EA		
53	48849-60110	BUSH, FRONT STABILIZER LINK	EA		
54	45130-60370-C0	BUTTON ASSY, HORN	EA		
55	46420-60090	CABLE ASSY PARKING BRAKE NO.2	EA		
56	46430-60030	CABLE ASSY PARKING BRAKE NO.3	EA		
57	69710-60020	CABLE ASSY, FRONT DOOR LOCK RH, LH	EA		
58	69730-60020	CABLE ASSY, REAR DOOR LOCK RH, LH	EA		
59	23380-51030	CAP ASSY, FUEL FILTER (PRIMING PUMP)	EA		
60	15650-38010	CAP ASSY, OIL FILTER W/ELEMEMENT	EA		
61	43514-34020	CAP, FRONT AXLE HUB GREASE	EA		
62	51900-60320	CARRIER ASSY, SPARE WHEEL	EA		
63	51903-60160	CARRIER SUB-ASSY, SPARE WHEEL	EA		
64	13506-51020	CHAIN SUB-ASSY	EA		
65	88410-6A100	CLUTCH ASSY, MAGNET	EA		
66	31470-60380	CLUTCH OPERATING CYLINDER	EA		

Lot 2					
Item 1 - Spare Parts for Toyota Land Cruiser Armored 200 Series					
No.	Part Number	Description	Unit	Unit Price (USD)	Total Price for 7 Vehicles (USD)
67	C59-564	COIL SPRING FR, DOBINSONS FOR ARMORED 21.99 KG	EA		
68	C59-565	COIL SPRING RR, DOBINSONS FOR ARMORED 23 KG	EA		
69	88320-6A330	COMPRESSOR ASSY COOLER	EA		
70	89990-60141	COMPUTER ASSY, SMART KEY	EA		
71	89661-60G30	COMPUTER, ENGINE CONTROL	EA		
72	89533-60241	COMPUTER, 4 WHEEL DRIVE CONTROL	EA		
73	88460-60410	CONDENSER ASSY AC	EA		
74	69690-60050	CONTROL ASSY, BACK DOOR REMOTE	EA		
75	15710-51020	COOLER ASSY, OIL	EA		
76	44402-60041	COOLER SUB-ASSY, POWER STEERING OIL, NO.1	EA		
77	86101-60680	CORD SUB-ASSY, ANTENNA	EA		
78	86101-60600	CORD SUB-ASSY, ANTENNA, NO.2	EA		
79	16210-51020	COUPLING ASSY, FLUID	EA		
80	31210-60300	COVER ASSY, CLUTCH	EA		
81	47704-60090	COVER SUB-ASSY, DISC BRAKE DUST, FRONT LH	EA		
82	47703-60090	COVER SUB-ASSY, DISC BRAKE DUST, FRONT RH	EA		
83	52119-60995	COVER, FRONT BUMPER	EA		
84	52159-60947	COVER, REAR BUMPER	EA		
85	87945-60010	COVER, OUTER MIRROR, LH	EA		
86	87915-60010	COVER, OUTER MIRROR, RH	EA		
87	48817-60020	CUSHION, STABILIZER (FOR REAR)	EA		
88	69052-60251	CYLINDER & KEY SET, DOOR LOCK, LH	EA		
89	31420-60060	CYLINDER ASSY, CLUTCH MASTER	EA		
90	47750-60280	CYLINDER ASSY, DISC BRAKE, LH	EA		
91	47850-60070	CYLINDER ASSY, DISC BRAKE, REAR LH	EA		
92	47830-60080	CYLINDER ASSY, DISC BRAKE, REAR RH	EA		
93	47730-60280	CYLINDER ASSY, FRONT DISC BRAKE, RH	EA		
94	04311-60180	CYLINDER KIT CLUTCH MASTER	KIT		
95	04313-60190	CYLINDER KIT, CLUTCH RELEASE	KIT		
96	04479-60270	CYLINDER KIT, REAR WHEEL	KIT		
97	04479-60270	CYLINDER SUB-ASSY, BRAKE MASTER	EA		
98	13561-51020	DAMPER, CHAIN VIBRATION, NO.1	EA		
99	42441-34020	DEFLECTOR, BRAKE DRUM OIL RH	EA		
100	31250-60470	DISC ASSY, CLUTCH	EA		
101	43512-60180	DISC, FRONT	EA		

Lot 2					
Item 1 - Spare Parts for Toyota Land Cruiser Armored 200 Series					
No.	Part Number	Description	Unit	Unit Price (USD)	Total Price for 7 Vehicles (USD)
102	42431-60290	DISC, REAR	EA		
103	69060-60100	DOOR LOCK (REAR LH)	EA		
104	69050-60100	DOOR LOCK (REAR RH)	EA		
105	89840-60010	DRIVER, TURBO MOTOR	EA		
106	88474-17010	DRYER COOLER	EA		
107	45046-69235	END SUB-ASSY, TIE ROD, RH	EA		
108	45047-69145	END-SUB ASSY, TIE ROD LH	EA		
109	88501-60350	EVAPOLATOR SUB-ASSY, COOLER	EA		
110	16361-50110	FAN COOLING	EA		
111	87139-30040	FILTER, CLEANER AIR	EA		
112	41201-80481	FINAL GEAR KIT, DIFFERENTIAL, FRONT	kit		
113	13405-51020	FLYWHEEL	EA		
114	23390-51020	FUEL FILTER	EA		
115	58510-60D50-E0	CARPET ASSY, FLOOR, FRONT, SAND BEIGE, TRIM4*	EA		
116	58570-60A70-E0	CARPET ASSY, REAR FLOOR	EA		
117	11213-51020	GASKET, CYLINDER HEAD COVER	KIT		
118	11214-51010	GASKET, CYLINDER HEAD COVER NO.2	KIT		
119	11115-51030-E0	GASKET CYLINDER HEAD	KIT		
120	11116-51030-A0	GASKET CYLINDER HEAD, NO.2	KIT		
121	90430-12031	GASKET FOR OIL PAN DRAIN PLUG	EA		
122	04111-51030	GASKET KIT, ENGINE OVERHAUL	KIT		
123	04446-60270	GASKET KIT, POWER STEERING PUMP	KIT		
124	42181-60070	GASKET KIT, REAR DIFFERENTIAL CARRIER	KIT		
125	42443-60020	GASKET, BRAKE DRUM OIL DEFLECTOR, LH	EA		
126	17173-51020	GASKET, EXHAUST MANIFOLD TO HEAD	KIT		
127	17198-51010	GASKET, EXHAUST MANIFOLD, NO.2	KIT		
128	17451-28040	GASKET, EXHAUST PIPE	EA		
129	90917-06066	GASKET, EXHAUST PIPE	EA		
130	90917-06078	GASKET, EXHAUST PIPE, NO.2	EA		
131	17177-51011	GASKET, INTAKE MANIFOLD TO HEAD, NO.1	KIT		
132	17179-51010	GASKET, INTAKE MANIFOLD, NO.2	KIT		
133	17171-51010	GASKET, INTAKE TO EXHAUST MANIFOLD	KIT		
134	53101-60470	GRILL, RADIATOR	EA		
135	53113-60030	GRILLE, RADIATOR, LOWER LH	EA		
136	53112-60040	GRILLE, RADIATOR, LOWER NO.1	EA		



Lot 2					
Item 1 - Spare Parts for Toyota Land Cruiser Armored 200 Series					
No.	Part Number	Description	Unit	Unit Price (USD)	Total Price for 7 Vehicles (USD)
137	52411-60140	GUARD, FRONT BUMPER	EA		
138	52412-60050	GUARD, FRONT BUMPER, NO.2	EA		
139	Armored	WINDSHIELD bullet proof	EA		
140	Armored	Door Glass front RH bullet proof	EA		
141	Armored	Door Glass front LH bullet proof	EA		
142	Armored	Door Glass rear RH bullet proof	EA		
143	Armored	Door Glass rear LH bullet proof	EA		
144		Door Glass Back Door bullet proof	EA		
145	69210-60100-C0	HANDLE ASSY, FRONT DOOR, OUTSIDE RH, LH	EA		
146	69210-60120-C0	HANDLE ASSY, REAR DOOR, OUTSIDE RH, LH	EA		
147	81170-60C51	HEAD LAMP ASSY, LH	EA		
148	81130-60C81	HEAD LAMP ASSY, RH	EA		
149	86510-48110	HORN ASSY, HIGH PITCHED	EA		
150	17881-51030	HOSE AIR CLEANER NO.1	EA		
151	12261-51031	HOSE VENTILATION	EA		
152	87245-60C10	HOSE, HEATER WATER, INLET	EA		
153	87245-60C20	HOSE, HEATER WATER, OUTLET	EA		
154	16572-51030	HOSE, RADIATOR LOWER NO.2	EA		
155	16571-51030	HOSE, RADIATOR UPPER NO.1	EA		
156	15777-51020	HOSE, OIL COOLER	EA		
157	15778-51020	HOSE, OIL COOLER, NO2	EA		
158	42460-60030	HUB & BEARING ASSY, REAR AXLE, LH	EA		
159	42450-60070	HUB & BEARING ASSY, REAR AXLE, RH	EA		
160	43502-60190	HUB SUB-ASSY, FRONT AXLE	EA		
161	23670-59035	INJECTOR ASSY	EA		
162	89871-71010	INJECTOR DRIVER	EA		
163	17709-51010	INLET SUB-ASSY, AIR CLEANER	EA		
164	12361-51030	INSULATOR ENGINE FRONT	EA		
165	12371-51060	INSULATOR ENGINE REAR	EA		
166	85315-60340	JAR ASSY, WINDSHIELD WASHER	EA		
167	43212-60190	KNUCKLE, STEERING, LH	EA		
168	43211-60190	KNUCKLE, STEERING, RH	EA		
169	81730-53011	LAMP ASSY, SIDE TURN SIGNAL	EA		
170	81561-60750	LAMP REAR COMBINATION, LH	EA		
171	81551-60820	LAMP REAR COMBINATION, RH	EA		

Lot 2					
Item 1 - Spare Parts for Toyota Land Cruiser Armored 200 Series					
No.	Part Number	Description	Unit	Unit Price (USD)	Total Price for 7 Vehicles (USD)
172	81591-60210	LENS AND BODY, REAR LAMP, LH	EA		
173	81580-60190	LENS AND BODY, REAR LAMP, RH	EA		
174	81731-51011	LENS, SIDE TURN SIGNAL LAMP,	EA		
175	46210-60300	LEVER ASSY, PARKING BRAKE	EA		
176	48820-60070	LINK ASSY, FRONT STABILIZER, RH	EA		
177	48820-60070	LINK ASSY, POWER STEERING	EA		
178	48810-60050	LINK SUB-ASSY, FRONT STABILIZER	EA		
179	69040-42241	LOCK ASSY, FRONT DOOR, LH	EA		
180	69030-42221	LOCK ASSY, FRONT DOOR, RH	EA		
181	53510-60270	LOCK ASSY, HOOD	EA		
182	69350-60140	LOCK ASSY, BACK DOOR	EA		
183	83800-60K41	METER ASSY, COMBINATION	EA		
184	22204-51010	METER S/A, INTAKE AIR FLOW	EA		
185	87810.0W140	MIRROR ASSY, INNER REAR VIEW	EA		
186	87910-60B30	MIRROR ASSY, OUTER REAR VIEW, RH	EA		
187	87940-60B20	MIRROR ASSY, OUTER REAR VIEW, LH	EA		
188	85330-60180	MOTOR & PUMP ASSY, RR WASHER	EA		
189	85330-60190	MOTOR AND PUMP ASSY WINDSHIELD WASHER	EA		
190	85710-60160	MOTOR ASSY, POWER WINDOW REGULATOR, RH (Front Door)	EA		
191	85720-60160	MOTOR ASSY, POWER WINDOW REGULATOR, RH (Front Door)	EA		
192	85710-60180	MOTOR ASSY, POWER WINDOW REGULATOR, LH (Rear Door)	EA		
193	85720-60150	MOTOR ASSY, POWER WINDOW REGULATOR, LH	EA		
194	85130-60190	MOTOR ASSY, REAR WIPER	EA		
195	85110-60390	MOTOR ASSY, WINDSHIELD WIPER	EA		
196	87103-60390	MOTOR SUB-ASSY, BLOWER W/FAN	EA		
197	87103-28110	MOTOR SUB-ASSY, BLOWER W/FAN (FOR REAR)	EA		
198	85381-28220	NOZZLE WINDSHIELD WASH FR	EA		
199	85391-60120	NOZZLE WINDSHIELD WASH RR	EA		
200	90179-32007	NUT (FOR FRONT AXLE SHAFT)	EA		
201	90942-01101	NUT, HUB	EA		
202	04152-38020	OIL FILTER	EA		
203	15100-51020	OIL PUMP	EA		
204	04465-60280	PAD KIT DISC BRAKE FR	KIT		

Lot 2					
Item 1 - Spare Parts for Toyota Land Cruiser Armored 200 Series					
No.	Part Number	Description	Unit	Unit Price (USD)	Total Price for 7 Vehicles (USD)
205	04466-60120	PAD KIT DISC BRAKE RR	KIT		
206	17420-51010	PIPE ASSY, EXHAUST, CENTER	EA		
207	17410-51020	PIPE ASSY, EXHAUST, FRONT	EA		
208	17450-51020	PIPE ASSY, EXHAUST, FRONT NO.2	EA		
209	17430-51010	PIPE ASSY, EXHAUST, TAIL	EA		
210	17886-51010	PIPE SUB-ASSY, AIR CLEANER, NO.2	EA		
211	17885-51010	PIPE, AIR CLEANER	EA		
212	17875-51020	PIPE, INTAKE AIR CONNECTOR	EA		
213	17877-51020	PIPE, INTAKE AIR CONNECTOR, NO.2	EA		
214	13101-0W020	PISTON SUB-ASSY, W/PIN	EA		
215	52162-60040	PLATE, REAR BUMPER, NO.1	EA		
216	90341-12012	PLUG (FOR OIL PAN DRAIN)	EA		
217	19850-26010	PLUG ASSY, GLOW	EA		
218	16603-51010	PULLEY SUB-ASSY IDLER NO.2	EA		
219	16371-51020	PULLEY, FAN	EA		
220	16100-59365	PUMP ASSY, WATER	EA		
221	29300-0W050	PUMP ASSY VACUUM	EA		
222	47070-60060	PUMP ASSY, BRAKE BOOSTER W/ACCUMULATOR	EA		
223	22100-51032	PUMP ASSY, INJECTION	EA		
224	44310-60530	PUMP ASSY, VANE (PUMP ASS, POWER STEERING)	EA		
225	16400-51050	RADIATOR ASSY	EA		
226	87050-60450	RADIATOR ASSY, AIR CONDITIONER	EA		
227	23810-0W010	RAIL ASSY COMMON LH& RH	EA		
228	87961-60B20	REAR VIEW MIRROR LH	EA		
229	87931-60B30	REAR VIEW MIRROR RH	EA		
230	89740-60031	RECEIVER, DOOR CONTROL	EA		
231	69802-60080	REGULATOR SUB-ASSY, FRONT DOOR WINDOW, LH	EA		
232	69801-60080	REGULATOR SUB-ASSY, FRONT DOOR WINDOW, RH	EA		
233	69804-35080	REGULATOR SUB-ASSY, REAR DOOR WINDOW, LH	EA		
234	69803-35080	REGULATOR SUB-ASSY, REAR DOOR WINDOW, RH	EA		
235	52021-60140	REINFORCEMENT SUB-ASSY, FRONT BUMPER	EA		
236	44360-60300	RESERVOIR ASSY, VANE PUMP OIL	EA		
237	52521-60080	RETAINER, FRONT BUMPER, UPPER CENTER	EA		
238	42423-34040	RETAINER, REAR AXLE BEARING, INNER	EA		
239	13011-51040	RING SET, PISTON	SET		

Lot 2					
Item 1 - Spare Parts for Toyota Land Cruiser Armored 200 Series					
No.	Part Number	Description	Unit	Unit Price (USD)	Total Price for 7 Vehicles (USD)
240	48740-60150	ROD ASSY, REAR LATERAL CONTROL	EA		
241	85214-30380	RUBBER, WIPER RH	EA		
242	85214-53080	RUBBER, WIPER RH	EA		
243	85214-31010	RUBBER, WIPER BLADE REAR	EA		
244	Armored	RUN FLAT TIRE (USED FOR INSIDE OF ARMORED TIRES ONLY)	PAIR		
245	90311-45028	SEA OIL (REAR PENION)	EA		
246	90316-83001	SEAL, OIL (FOR FRONT AXLE HUB INNER RH)	EA		
247	90312-87001	SEAL, OIL (FOR FRONT AXLE HUB RH)	EA		
248	90310-63001	SEAL, OIL (FOR REAR AXLE SHAFT RH)	EA		
249	89422-33030	SENSOR, DIESEL ENGINE WATER TEMPERATURE	EA		
250	89491-60100	SENSOR, ENGINE OIL LEVEL	EA		
251	89424-60010	SENSOR, INLET AIR TEMPERATURE	EA		
252	89421-20200	SENSOR, TURBO PRESSURE (FOR DIESEL TURBO)	EA		
253	90919-05029	SENSOR, CAM POSITION	EA		
254	90919-05072	SENSOR, CRANCK POSITION	EA		
255	89170-60410	SENSOR ASSY, AIR BAG	EA		
256	43460-69175	SHAFT ASSY, FRONT DRIVE OUTBOARD JOINT, RH, LH	EA		
257	43430-60071	SHAFT ASSY, FRONT DRIVE, RH, LH	EA		
258	37140-60590	SHAFT ASSY, PROPELLER, FRONT	EA		
259	42301-60030	SHAFT, REAR AXLE, RH	EA		
260	45220-60230	SHAFT ASSY, STEERING INTERMEDIATE	EA		
261	04946-60120	SHIM KIT, ANTI SQUEAL (FOR REAR DISC BRAKE)	KIT		
262	04945-60080	SHIM KIT, ANTI SQUEAL, FRONT	KIT		
263	16711-51020	SHROUD, FAN	EA		
264	46530-34010	SHOE ASSY, PARKING BRAKE	kit		
265	13559-51010	SLIPER, CHAIN TENSIONER	EA		
266	04371-60070	SPIDER KIT FR, RR PROPELLER SHAFT	KIT		
267	48302-60090	SPRING SUB-ASSY, HOLLOW	EA		
268	28100-51071	STARTER ASSY	EA		
269	44200-60170	STEERING GEAR BOX	EA		
270	84340-69075	SWITCH ASSY, STOP LAMP	EA		
271	84225-60010	SWITCH, SHIFT POSITION	EA		
272	15104-51030	STRAINER SUB-ASSY, OIL	EA		
273	53440-69105	SUPPORT ASSY, HOOD	EA		
274	17565-31050	SUPPORT, EXHAUST PIPE, NO.4	EA		



Lot 2					
Item 1 - Spare Parts for Toyota Land Cruiser Armored 200 Series					
No.	Part Number	Description	Unit	Unit Price (USD)	Total Price for 7 Vehicles (USD)
275	17565-28010	SUPPORT, EXHAUST PIPE, NO.5	EA		
276	84210-60030	SWITCH ASSY, BACK-UP LAMP	EA		
277	84520-42010	SWITCH ASSY, CLUTCH START	EA		
278	89438-33010	SWITCH, POWER STEERING OIL PRESSURE	EA		
279	16470-51020	TANK ASSY, RADIATOR RESERVE	EA		
280	16461-50370	TANK, RADIATOR, LOWER	EA		
281	16441-51040	TANK, RADIATOR, UPPER	EA		
282	16620-51011	TENSIONER ASSY, V-RIBBED BELT	EA		
283	13540-51020	TENSIONER ASSY-CHAIN, NO.1	EA		
284	26100-26010	BODY ASSY, DIESEL THROTTLE	EA		
285	42652-60B80	TIRE 285/65 R17, D/L MAX LOAD DUAL 1320 KG,80 PSI	EA		
286	42652-60B50	TIRE 245/75 R17, D/L MAX LOAD DUAL 1320 KG,80 PSI	EA		
287	36100.60B11	TRANSFER ASSY	EA		
288	33030.60B00	TRANSMISSION UNIT ASSY, MANUAL	UNIT		
289	17201-51020	TURBO CHARGER SUB-ASSY	EA		
290	17208-51010	TURBO CHARGER SUB-ASSY , NO.2	EA		
291	87030-60040	UNIT ASSY, COOLING, REAR	EA		
292	87107-60410	UNIT SUB-ASSY, HEATER RADIATOR	EA		
293	90942-05009	VALVE (FOR TUBELESS TIRE)	EA		
294	13715-51030	VALVE, EXHAUST	SET		
295	13711-51030	VALVE, INTAKE	SET		
296	11012-51010	WASHER SET, CRANKSHAFT THRUST	KIT		
297	90208-49001	WASHER (FOR REAR AXLE SHAFT RH)	EA		
298	42611-60620	WHEEL Disc	EA		
299	45100.60620.C1	WHEEL ASSY, STEERING	EA		
300	89543-60050	WHEEL SPEED SENSOR (FRONT AND REAR) LH	EA		
301	89542-60050	WHEEL SPEED SENSOR (FRONT AND REAR) RH	EA		
302		Wiring repairing check Engine light and 4LO light	EA		



Lot 2				
Item 2 - Spare Parts for Hyundai Minibus Van (1 Unit)				
S.No.	Part Number	Description	Unit	Unit Price (USD)
1	08886-81006	Power oil	EA	
2	08889-80071	Coolant	EA	
3	08823-80010	Brake fluid	EA	
4		Fuel filter	EA	
5		Oil filter	EA	
6		Head light	EA	
7		Fan belt	EA	
8		Thermostat	EA	
9		Front Stabilizer Link	EA	
10		A/C belt	EA	
11		Wiper blade	EA	
12		Windshield screen	EA	
13		Brake master cylinder	EA	
14		Clutch master cylinder (down)	EA	
15		Horn	EA	
16	08880-83227	Engine oil	EA	
17		Grease	EA	
18	08886-81005	Hydraulic	EA	
19		Air Filter	EA	
20		A/C Filter	EA	
21		Clutch Fluid	EA	
22		Front Brake Pad	EA	
23		Rear Brake Pad	EA	
24		Hand Brake Shoes	EA	
25		Brake Lights	EA	
26		Front Rotor Disc	EA	
27		Rear Rotor Disc	EA	
28		Clutch Disc	EA	
29		Clutch Cover	EA	
30		Clutch Bearing	EA	
31		Flywheel	EA	
32		Support Exhaust	EA	
33		Front Upper Control arm	EA	

Lot 2 Item 2 - Spare Parts for Hyundai Minibus Van (1 Unit)				
S.No.	Part Number	Description	Unit	Unit Price (USD)
34		Front Lower Control arm	EA	
35		Rear Upper Control Arm	EA	
36		Rear Lower Control arm	EA	
37	08885-81026	Differential Gear Oil	EA	
38	08886-81006	ATF	EA	
39		Wiring repairing check Engine light and 4LO light	EA	
Total Lot 2 (Item 1 + Item 2)				
Taxes (if applicable)				
Sub -Total Lot 2				

Name, position and signature of the Bidder <hr/> <i>Duly authorised to sign this Bid</i> Date:	Bidder's Stamp
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ANNEX G
IDLO SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement and/or amend the IDLO General Terms and Conditions for the Procurement of **Services**. Whenever there is a conflict, the provisions of the Special Conditions of Contract shall prevail over those in IDLO General Terms and Conditions for the Procurement of **Services**.

Place of delivery	Kabul, Afghanistan
Delivery date	<p>The Framework Agreement will be signed for a period of up to 12 months. IDLO is not obliged to use the services provided by the Contractor.</p> <p>IDLO will review the quality of services and deliverables after 12 months of provision of services. Subject to satisfactory performance and agreement by both parties the Framework Agreement may be extended for 12 months. The overall duration of the contract will not exceed 24 months.</p> <p>The prices will remain unchanged during the period of contract implementation.</p>
Payment terms	IDLO will process payment within 30 days after satisfactory receipt of all goods/ provision of services and upon receipt of the complete and correct invoice by the service provider.
Warranty	Vendor is to provide warranty of parts in accordance with the manufacturer's standards.

ANNEX H
IDLO GENERAL TERMS AND CONDITIONS FOR THE PROCUREMENT OF GOODS OR SERVICES
AND
IDLO SUPPLIER CODE OF CONDUCT

Any proposal submission will imply the unconditional acceptance of IDLO General Terms and Conditions for Goods and Services and adherence to the Supplier Code of Conduct.

The documents are available on IDLO Procurement Website:

https://www.idlo.int/sites/default/files/documents/general_terms_and_conditions_for_goods_august_2020.pdf

https://www.idlo.int/sites/default/files/documents/general_terms_and_conditions_for_services_august_2020.pdf

<https://www.idlo.int/sites/default/files/documents/idlo-supplier-code-of-conduct.pdf>