

Date: **1 March 2021**

To: **All Bidders**

From: **International Development Law Organization, Headquarters Procurement Unit**

Subject: **RFP N_159-HQ_21 Translation Services**

Clarifications Letter No: 1

Reference is made to IDLO RFP N_159-HQ_21 issued on 16 February 2021, for Translation Services through IDLO Tenders website.

Please find hereunder the queries received and IDLO's response to them.

- 1. In your Request for Proposal, reference: RFP N_159-HQ_21, ANNEX D PROPOSAL SUBMISSION FORM, it says: "Having examined the Solicitation Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide Professional Services for [INSERT AMOUNT OF MONEY AND CURRENCY] as may be ascertained in accordance with the Financial Proposal (Price Schedule) attached herewith and made part of this Proposal." It is not clear to us what amount of money should be included here, as your documentation does not make any reference to an estimated amount of words that could be used as the basis for such amount.***

Answer: In the text section "[INSERT AMOUNT OF MONEY AND CURRENCY]", Bidders may state "As per Annex F2 – Financial Proposal"

For your consideration while preparing your response to the abovementioned RFP. All other terms and conditions of the tender remain unchanged and remain applicable in full force.

We appreciate your continuous interest with IDLO and looking forward to receiving your valued offer.

Headquarters Procurement Unit
IDLO