

Date: **28 January 2022**

To: **All Bidders**

From: **International Development Law Organization, Headquarters Procurement Unit**

Subject: **ITB N_7_2022/UKR/ITB - Office Cleaning Services**

Clarification Letter No: 1

Reference is made to IDLO ITB N_7_2022/UKR/ITB issued on 19 January 2022 for the procurement of **Office Cleaning Services**.

Please find hereunder the queries received and IDLO's response to them.

1. Question: Will it be enough to fill out the Table 1: Offer to Supply Goods / Services Compliant with Technical Specifications and Requirements?

IDLO Answer:

As stated in the in the Annex A, point 9. "Documents comprising the Bid", the Bid shall comprise the following documents:

1. Bid Submission Form (see Annex D);
2. Bidder Information Form (see Annex E);
3. Price Schedule (see Annex F).

Please note that Table 1, as referred in the question, is also a part of the Annex F.

For your consideration while preparing your response to the above mentioned ITB. All other terms and conditions of the tender remain unchanged and remain applicable in full force.

We appreciate your continuous interest with IDLO and looking forward to receiving your valued offer.
Headquarters Procurement Unit IDLO