

Date: 11/14/23

To: **All Bidders**

From: **International Development Law Organization, Headquarters Procurement Unit**

Subject:

Clarification letter No: 1

Reference is made to IDLO ITB No. N_111ID-2023/TN/ITB issued on November 8, 2023 for the procurement of a Framework Agreement for Printing Services. through IDLO Tenders website.

Please find hereunder the queries received and IDLO's response to them.

1. What are the quantities of each item ?

- The purpose of this tender is to prepare for the selection of a service provider who demonstrates the highest level of compliance and offers the most competitive pricing. The tender process serves as a prelude to establishing an agreement with the selected service provider, ensuring that the chosen candidate not only meets the specified criteria but also provides the best value for the intended services therefore the quantities is not relevant in this step of the process.

2. We need a design/cdr file/matter to be printed with a color combination of each item. You can send a pdf file of pics of all the items also.

- As previously indicated, this tender serves as a preliminary step toward establishing an agreement between IDLO and the selected service provider. Following the completion of this tender process, communication of specific orders will be initiated subsequent to the formalization of the agreement. At this stage, our request pertains solely to the submission of pricing details for the services outlined in the tender.

3. can you receive these items in India also. If yes, then where will be the office for delivery of these lots. If not in India, then where would you like these items to be delivered? This information is required to assess/calculate the cost to be involved in shipping.

- As specified in the Invitation to bid document published in ANNEX A section 6 "Goods/Services will be delivered within agreed days after receipt of PO or contract from IDLO to Office located at Carthage Centre, Rue du Lac Constance, Etage N°2- les Berges du Lac Tunis therefore the delivery cannot be done in INDIA.

4. Is there any EMD or fee for participation in this tender ?

- IDLO does not impose any fees for participation in it's tender processes.

Kindly be advised that this is a local tender, directed towards printing service providers in Tunisia; therefore, we are unable to consider offers from companies located outside of Tunisia.

For your consideration while preparing your response to the above mentioned ITB No. N_111ID-2023/TN/ITB. All other terms and conditions of the tender remain unchanged and remain applicable in full force.

We appreciate your continuous interest with IDLO.

Headquarters Procurement Unit
IDLO

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