

Date: 8th July 2024

To: **All Bidders**
From: **International Development Law Organization, Headquarters Procurement Unit**
Subject:

Clarification Letter No. 2

Reference is made to IDLO ITB NO. **001_2024_HQ** issued on 28th June 2024 for the procurement of Accommodation and Conference Services through IDLO Tenders website.

Please find hereunder the queries received and IDLO's response to them in both English and Italian.

Question 1: Please advise if it is flexible with the terms of payment and the contract to issue should our venue be selected.

Si prega di comunicare qualora ci sia flessibilità nei termini di pagamento e per il contratto da firmare nel caso in cui venga selezionata la nostra sede.

Answer: There is some degree of flexibility if payment terms are standardized for the hotels industry, and it will be evaluated at the award stage. As a general rule we sign the IDLO contract, but this can be negotiated with the awarded hotel.

Esiste un certo grado di flessibilità, qualora i termini di pagamento siano standardizzati per il settore alberghiero e questo sarà valutato in fase di aggiudicazione. Di norma richiediamo la firma di un contratto IDLO, ma questo può essere discusso con l'hotel selezionato.

This letter serves to inform you that Clarification No.1 to **ITB NO. 001_2024_HQ** will be posted in response to questions raised by Bidders.

For your consideration while preparing your response to the above mentioned **ITB NO. 001_2024_HQ**. All other terms and conditions of the tender remain unchanged and remain applicable in full force.

We appreciate your continuous interest in IDLO and look forward to receiving your valued offer.

Headquarters Procurement Unit
IDLO