

Date: May 8, 2025

To: **All Bidders**

From: **International Development Law Organization, DRC Procurement Unit**

Subject: **Procurement of ICT Equipment in Kinshasa, Democratic Republic of the Congo (DRC).**

Clarification Letter No: 1

Reference is made to IDLO ITB N° 004_2025_DRC issued on May 7, 2025 for the procurement of **ICT equipment in Kinshasa, Democratic Republic of the Congo (DRC)**. through IDLO Tenders website.

Please find hereunder the queries received and IDLO's response to them.

1. Is your office in Kinshasa having an import registration/license?

Answer: No, we do not have an import registration/license. But for this ITB, the bidder should take care of the customs clearance process as stipulated in Annex A-6. of solicitation document, with incoterms of DDP.

2. Is your office in Kinshasa tax exempt?

Answer: Yes. We will share documents with the awarded company.

This letter serves to inform that **Clarification Letter No. 01** to ITB N° 004_2025_DRC will be posted in response to questions raised by Bidders.

For your consideration while preparing your response to the above-mentioned ITB. All other terms and conditions of the tender remain unchanged and remain applicable in full force.

We appreciate your continuous interest in IDLO and look forward to receiving your valued offer.

DRC Procurement Unit IDLO