

Date: 15 September 2022

To: **All Bidders**

From: **International Development Law Organization, Headquarters Procurement Unit**

Subject: **RFP\_MM\_2022\_000001 – Response to Inquiries received from Bidder**

### Clarification No: 1

Reference is made to IDLO RFQ/ITB/RFP No.MM\_2022\_000001 issued on 29 August 2022 for the procurement of E-Learning Courses and Awareness Raising Tools through IDLO Tenders website.

Please find hereunder the queries received and IDLO's response to them.

1. **We understand that 5 e-learning interactive self-paced courses (5 handbooks) will need to be implemented. How many pages and articles will contain in each book and how many learning narratives and videos will need to make approximately?**
  - This RFP is for the production of self-paced e-learning courses that would take approximately 30-60min each to complete with 4 separate modules. The courses should be interactive, imparting knowledge through visuals and storytelling and also engaging the user through discussion and reflection. It should include animations that can also be stand-alone educational tools, and can also be used and disseminated outside of the e-learning course.
2. **Do all 5 handbooks' content production and upload time-line need to be within 6 months?**
  - E-learning courses. Yes, the timeline for creation, upload and use is 6 months.
3. **In financial proposal, can we request payment phase by phase instead of paying after every project steps are done?**
  - Payments will be transferred with each deliverable as indicated in the ToRs.
4. **Are there other platform using e-learning portal such as Android and iOS apart of web-base?**
  - The tools developed should be for both computer and mobile phone use.

For your consideration while preparing your response to the above mentioned RFQ. All other terms and conditions of the tender remain unchanged and remain applicable in full force.

We appreciate your continuous interest with IDLO and looking forward to receiving your valued offer.

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