

Date: 13 December 2023

To: **All Bidders**

From: **International Development Law Organization, Headquarters Procurement Unit**

Subject: **RFP No. N-UA-2023-000054**

Clarification Letter No: 2

Reference is made to IDLO RFP No. N-UA-2023-000054 for **Provision of the Comprehensive Queue Management Solution (QMS) in the Office of the Prosecutor General (OPG) Public Reception Office, Kyiv, Ukraine** issued on 28 November 2023.

Please find hereunder the queries received and IDLO's response to them.

1. **Question:** *I am writing to request clarification regarding tender No. N-UA-2023-000054. Could you please provide an in-depth response regarding the format of the resume in Appendix F1, particularly concerning the "Recommendations" section? Is it imperative to disclose third-party data? Please note that we are unable to disclose the data of third parties.*

IDLO Answer: As stated in the Annex F1, Section 'References' the bidders are kindly asked to provide names, addresses, phone and email contact information for two (2) references. It is standard information that is usually asked in the CV. You may provide the information that is appropriate for your organization.

The review of the bids will be done based on the evaluation and award criteria stipulated in this solicitation in alignment with IDLO procurement principles. IDLO will inform each Bidder on the tendering results.

For your consideration while preparing your response to the above mentioned ITB. All other terms and conditions of the tender remain unchanged and remain applicable in full force.

We appreciate your continuous interest with IDLO and looking forward to receiving your valued offer.
Headquarters Procurement Unit
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