

Date: 7 May 2024

To: **All Bidders**

From: **International Development Law Organization, Headquarters Procurement Unit**

Subject: **ITB No. N-UA-2024-000037**

Clarification Letter No: 1

Reference is made to IDLO ITB No. N-UA-2024-000037 for the **Procurement of ICT Equipment** issued on 3 May 2024.

Please find hereunder the queries received and IDLO's response to them.

1. **Question:** *Please provide documents confirming VAT-exemption in order to provide VAT-exclusive offers.*

IDLO Answer: At the bidding stage IDLO cannot provide any supporting documentation. IDLO will provide the necessary documentation confirming its VAT- exemption in Ukraine at the contracting stage.

1. **Question:** *10 working days for delivery of the items on ITB No. N-UA-2024-000037 may not be possible with the current situation unless everything is in stock, please advise if this is mandatory or if Estimated 6-weeks delivery would be considered?*

IDLO Answer: As per the tendering documentation, a Bidder can comply to the required delivery terms or, If cannot comply, should indicate its counter proposal. In case, if the delivery terms are not manageable by the Bidder, IDLO kindly requests to check the equipment availability in the stock and then to identify the delivery terms as a counter proposal.

The review of the bids will be done based on the evaluation and award criteria stipulated in this solicitation in alignment with IDLO procurement principles. IDLO will inform each Bidder on the tendering results.

For your consideration while preparing your response to the above mentioned ITB. All other terms and conditions of the tender remain unchanged and remain applicable in full force.

We appreciate your continuous interest with IDLO and looking forward to receiving your valued offer.

Headquarters Procurement Unit
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