

INFORMATION NOTE FOR ONLINE PARTICIPATION

PEOPLE-CENTRED GOVERNANCE IN A POST-PANDEMIC WORLD

21-22 April 2022

Hybrid conference Co-organized by UN DESA, IDLO and the Government of Italy

CONFERENCE INFORMATION

The conference will be held from 21 to 22 April 2022, in a hybrid format, with in-person participation for a limited number of delegates at the Italian Ministry of Foreign Affairs and International Cooperation in Rome, combined with virtual participation for a wider audience, using the "Zoom Webinar" format.

- Thursday, 21 April 14:00 18:00 CET (8:00 12:00 EDT)
- Friday, 22 April 14:00 18:15 CET (8:00 12:15 EDT)

The conference will be recorded and made available on the conference website after the event.

REGISTRATION

The registration form for the conference is available at the following link: click here

Following registration, participants will receive a confirmation of registration generated by the Zoom platform, with a link to join the conference. Note that the link is personal and should not be shared. We also recommend that you save it in your calendar. The same link can be used to join each of the two sessions on both days of the conference.

JOINING AND PARTICIPATING

Participants can join the meeting from a computer, tablet or smartphone. They can also connect by phone, using the dial-in instructions included in the registration confirmation e-mail.

The conference link will be activated and available from 13:30 on 21 and 22 April 2022.

Participants are advised to have either the latest version of Zoom application <u>installed</u> on their computer or the Zoom mobile app on a smartphone to join the meeting if they wish to access the interpretation feature.



Upon entering the virtual meeting room, all microphones and cameras will be turned off. Please use the Chat feature (see button 5 above) to notify ICT support of any technical issues.

Participants may submit questions via the Q&A function (see button 4 above). The conference Secretariat will monitor the Q&A and ensure that relevant questions are shared with the moderators. No preference will be given to on-site participants; the organizers will address questions from the conference floor as well as those submitted online in an equitable manner. Please do not use the Chat function to ask questions.

To improve the listening experience and to facilitate interpretation, it is highly recommended to use a USB headset or earphones, to turn off all sound notifications (Skype, WhatsApp, emails, etc.) and to attend the meeting in a quiet, indoor location to minimize background noise.

INTERPRETATION

Simultaneous interpretation will be available in English, French, Italian and Spanish. To access the interpretation feature, click on the small globe icon on the bottom right-hand side of your screen (see button 6 in image above) and choose the language. Once the language has been chosen, participants will need to click on 'mute original audio' to hear only the translation.

CONFERENCE DOCUMENTATION

All available documentation can be found here.

Updated: 4 April 2022